



## Full-time Assistant Professor

**Job Title:** Full-time Assistant Professor (non-tenure track)

**Start of Employment:** September 1, 2022

**Contract Period:** 2 academic years (1 year upon request), renewable upon mutual agreement

### Professor Duties:

- Teach 12 hours per week for two 15-week semesters
  - English communication credit courses
  - Opportunities to teach electives
- Hold 3 office hours per week
- Attend weekly meetings
- Support departmental development (e.g., committee assignments)
  - Participate in curriculum, assessment, and materials development

### Minimum Qualifications:

- Master's degree in any of the following subjects: TESOL, Applied Linguistics, CALL, and related fields. (An assessment of the candidate's English language proficiency may be required as part of the hiring process.)
- 4 years of documented English-teaching experience in the field required. (Years spent completing study/research/teaching during a graduate degree program will be counted towards those 4 years, e.g., 2-year MA program plus 2 additional years teaching experience, or 1-year MA program plus 3 additional years teaching experience)

\* Candidates must have a qualified degree in hand at the time of application deadline.

\* The applications of those who do not meet these qualifications will not be reviewed.

**Hiring Priorities:** We are particularly interested in hiring teachers with specialized qualifications and/or experience in:

- Curriculum development (materials creation/revisions, online activity development, textbook evaluation, needs analysis, articulating goals and objectives)
- Testing/assessment (standardized test development, rubrics, item writing, level placement)
- CALL (use of technology in language courses, Google applications [e.g., Google Workspace], graphic design, video production)
- Experience teaching with LMS and Zoom
- Experience teaching writing, conversation, and presentation skills
- ICC (Intercultural Communication)

### Salary and Benefits:

- 3 million Korean Won (KRW) per month (36,000,000 KRW per year)
- 600,000 KRW annual salary increase
- Overtime rates range from 35,300~45,000 KRW/hour depending on the program
- One-month salary as severance bonus for each successful contract year
- Subsidized public pension premiums
- Subsidized national health insurance
- Supplemental health insurance for disability and hospitalization
- Large office shared with one other professor
- Additional benefits may include up to 300,000 KRW monthly housing stipend and a yearly 200,000 KRW reimbursement for Korean language learning



**Application Documents:** (We kindly ask you *NOT* to zip your application materials.)

- Cover letter
- Curriculum vitae
- Applicant Information Document: <https://tinyurl.com/f4e3ad26> (Please download the WORD document in the link provided.)
- Copies of transcripts
- One letter of recommendation including contact information (phone and email address)
- Copies of diplomas and teaching certificates (e.g. TESOL/TEFL/TESL/CELTA certificate)
- Certificate of employment (경력증명서) or employer's letter that verifies employment period

***\*Successful candidates must submit all original documents by July 22nd, 2022 (tentative) to be considered for employment and a national criminal background check from their home country before employment.***

**How to Apply:** Send your email application to [apply@language.seoultech.ac.kr](mailto:apply@language.seoultech.ac.kr). **Be sure to include your full name in the subject line.**

**Application Deadline:** June 10th, 6PM, 2022, Seoul Time

\* Only candidates who are selected for an interview will be contacted.

**Interview Date (Tentative):** June 20-24, 2022 (Video interviews through Zoom will be scheduled for overseas applicants.)

**University Homepage:** <http://www.seoultech.ac.kr>

**Department Homepage:** <http://language.seoultech.ac.kr>

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## **Employer Information**

Seoul National University of Science and Technology (SeoulTech) is a public university located in northeast Seoul, on a verdant, spacious 508,690 sq. meter (125 acre) campus which supports a student enrollment of 13,000. While SeoulTech is recognized for our renowned Engineering, Science, and Technology programs, we also have stellar Business and Management programs, including our new College of Business and Technology, a School of Architecture, a College of Humanities and Social Sciences, and a College of Art and Design.

## **Department**

The Office of International Education (OIE) provides a variety of language programs to serve the University's language learning needs. The OIE has built a qualified, knowledgeable, and supportive faculty where collaboration is valued to design curriculum relevant for our particular students' needs. Programs are largely based on a teacher-created, standardized curriculum. There are currently 13 full-time foreign faculty positions. We have a dedicated language center building which houses all needed facilities: professors' offices, administration offices, conference hall, classrooms with round tables, etc. The OIE is a developing Professional Learning Community (PLC), focused on facilitating development of students' L2 communicative capacity, modernizing curriculum, expanding opportunities for professional development, and fostering a spirit of intercultural exchange.