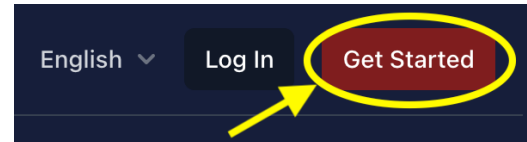
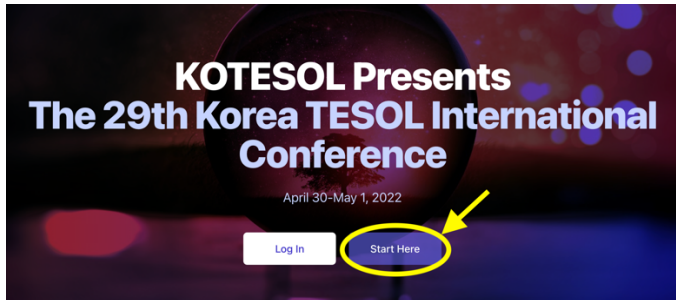


Joining the Event Space

1. Go to <https://kotesol2022.edzil.la>

2. To create an account, click “Start Here” (in the main image) or “Get Started” (in the upper-right corner).



3. Fill in the details to create an account, or use Google or Github for single sign-on (SSO) login. Then click “Sign up.”

Note: The “Your Name” field should be completed in English and should be your professional name as you’d like it to appear in formal conference documents. **This name will appear on your presentations.**

Create a new Edzil.la account

Authenticate with Google or Github (recommended):



Or sign up with

Your Name

John Smith ← Your professional name in English

Username

John Smith

Email address

jsmith@naver.com

Password

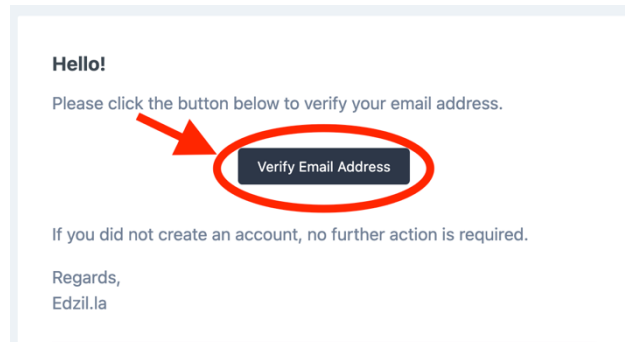
..... show

By clicking Sign Up, you agree to our [code of conduct](#). And for the site to set cookies.

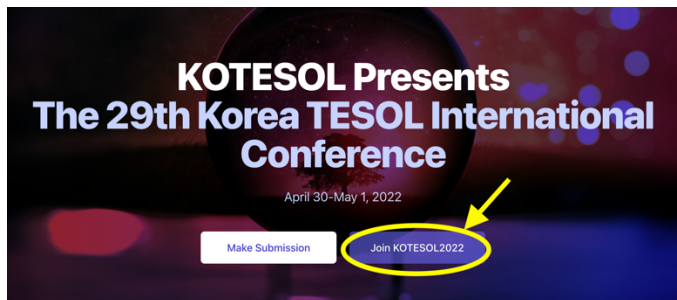
Sign Up

4. Check your email. Click on the verification link sent by Edzil.la (no-reply@edzil.la).

(The email might take a few moments to arrive. If it doesn't arrive after a minute or two, please check your spam filter, promotions folder, or anyplace else your email might mistakenly divert a message.)



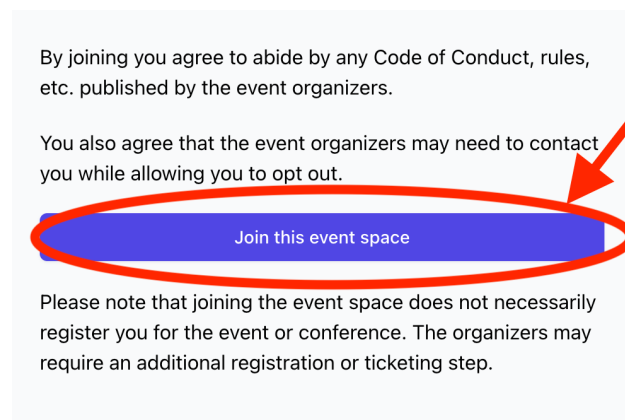
5. Click "Join KOTESOL2022" to join the event space.



If you see "Unverified Mail," this means you haven't yet clicked the verification link in your email (see Step 4). **Click the link.**



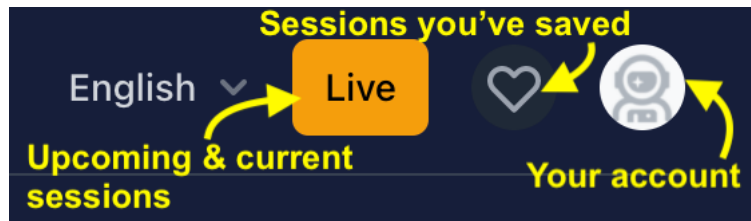
6. Click "Join this event space."



7. Congratulations! You've joined the KOTESOL2022 event space. You should see this message:

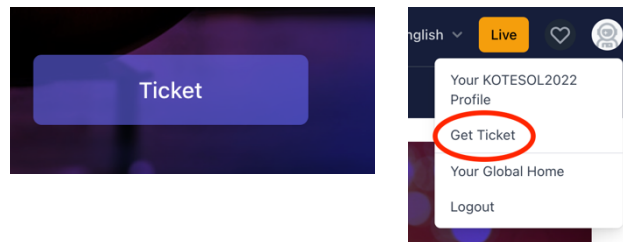
i Success! You have joined this event space. You should add a profile and avatar.

8. Now you can interact with the space. You can create a profile, get a ticket, explore the current and upcoming sessions, visit our virtual booths, and more!



Getting a Ticket

1. On the conference platform, click "Ticket" on the landing page or select "Get Ticket" under the profile icon.



2. Click "here" where it says, "Were you given a COUPON for a *free* ticket? Go here."

Tickets
Presenters, you MUST FILL OUT THE REGISTRATION FORM before purchasing a ticket.
Tickets purchased on Edzil.la must be paid via PayPal (USD). To use a bank transfer or Wise, please order your ticket on the [KOTESOL website](#). If you have any problems or questions, please contact us (registration@koreatesol.org).

[Get a ticket](#)

[Contact us](#)

Were you given a COUPON for a *free* ticket? Go [here](#).

3. Enter the coupon code you were sent. Then click "Submit." The system will issue your ticket automatically. You're finished!

Enter Coupon

IMPORTANT NOTE:
This is for coupons that are generally handed out manually.
If you have a 'redeem code' generated via an external payment, please go [here](#).

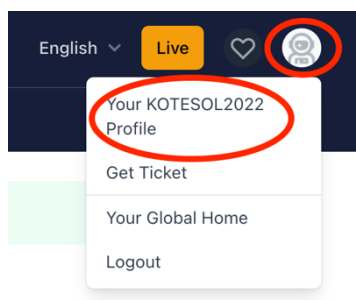
Enter the Coupon Code

[Submit](#) [Cancel](#)

Interacting with the Event Space

Before the event

To create a profile, click the “Your account” icon, then choose “Your KOTESOL2022 Profile.” Don’t forget to upload a photo!



To get a ticket, click “Get Ticket.” (See complete process above.)

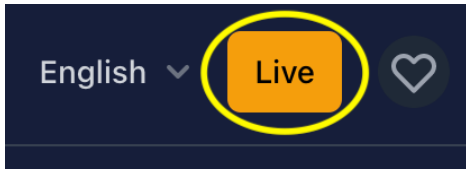
To get a receipt or attendance certificate: After you’ve purchased a ticket, “Get Ticket” will change to “Your Ticket.” If you click “Your Ticket,” you’ll find a receipt as well as an attendance certificate that you can download.

During the event

On the “Schedule” page: Search, save, & view a list

A screenshot of a 'Schedule' page. At the top, it says 'Schedule Go Compact (displays all)' with a red arrow pointing to the text 'Click here for a more compact list.' Below this, there are filters for 'Type: Synchronous or Asynchronous', 'SubType: Topic', and 'Format: Workshop, panel, etc.'. A 'Date (Asia/Seoul):' dropdown and a 'Submit' button are also present. The main content area shows two session listings. The first is 'Demonstration Session #2640' on 'Fri, Feb 11, 02:35-Fri, Feb 11, 02:50 Asia/Seoul | KOTESOL 1'. It has tags for 'Synchronous', 'Other Issues', and 'Graduate Student Showcase'. A red heart icon and the text 'Save the session to your “Favorites” list' are next to it. The second listing is 'Demonstration Session 2 #2641' on 'Fri, Feb 11, 03:00-Fri, Feb 11, 03:30 Asia/Seoul | KOTESOL 1' with tags for 'Synchronous', 'Other Issues', and 'Featured/Invited'. A red heart icon is also next to it.

On the “Live” page: Current & upcoming sessions



Live Session Page Search or see a more complete list → [Schedule](#) [Refresh](#)

This page refreshes automatically. Upcoming Sessions appear about 15 minutes before they start. If you have issues go to [the schedule](#) or you can manually refresh.

Upcoming Sessions (starting soon) ← **Sessions starting within 15 mins.**

Demonstration Session 2 #2641
Feb 11, 03:00 AM ~ 03:30 AM Asia/Seoul

• [Click to enter Session \[Zoom\]](#) ← **Zoom rooms open ~15 minutes prior to the start of the session. (If the room is not yet open, this will say “Read More.”)**

Featured/Invited Synchronous Other Issues KOTESOL 1

John Smith

In Progress ← **Sessions happening NOW**

Demonstration Session #2640 ← **Session Title**
Feb 11, 02:35 AM ~ 02:50 AM Asia/Seoul ← **Session Date/Time**

• [Click to enter Session \[Zoom\]](#) ← **Zoom link**

Graduate Student Showcase ← **Format** Synchronous ← **Synchronous/Asynchronous** Other Issues ← **Topic** KOTESOL 1 ← **Zoom room name**

John Smith ← **Presenter**


Later Sessions ← **Upcoming sessions**

On the “Quick Lookup” page: Search by title or presenter

Quick Lookup (experimental)

By default, quick lookup starts from sessions that have recently started. You can also [view the schedule](#).

[John](#) ×

 **Demonstration Session#2640** ♥

Fri, Feb 11th, 02:35 ~ 02:50 Asia/Seoul | KOTESOL 1

This is just for demonstration purposes.

Synchronous

[John Smith](#)

Still have questions? Contact us at icchair2022@koreatesol.org.