



# Korea TESOL National Council Budget Meeting

2025.12.07 (Sunday, 7th Dec. 2025)

Time: 13:01 to 16:11

Location: Zoom

## Present

Lindsay Herron	President / Membership Comm.
Mike Peacock	1VP
Gabriela Villafradez	2VP, Busan-Gyeongnam President
Heidi Nam	Secretary
Meerbek Kudaibergenov	IC Chair
David Shaffer	Publications Comm.
Melvin Dixon	Diversity Comm. (from 13:13)
J. Tom Wyatt	Financial Affairs Comm.
Victor Reeser	International Outreach Comm. / Incheon Pres.
Lisa MacIntyre Park	Publicity Comm., JNJ President
Eric Reynolds	Daejeon-Chungcheong Pres. (until 15:00 pm)
Maria Lisak	Gwangju-Jeonnang Pres.
André Jacobs	Gyeonggi Chapter Pres.
Chris Miller	Seoul Chapter Pres. (from 13:30)

## Non-voting

James "Jake" Kimball (from 14:41)

## Absent

Bryan Hale	Immed. Past Pres.
Ian Moodie	Research Comm.
John Phillips	Technologies Comm.
Michael Free	Gangwon Pres.

## Opening

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10/19 members present. Quorum = 10.

13:01 Meeting is called to order. Review of general operating procedure for the meeting.

**Motion 1: That the agenda be adopted.**

*Passes by consensus at 13:02.*

*Victor Reeser and Eric Reynolds arrive.*

13:03 **Motion 2: That the minutes of the last meeting ([9/14/2025](#)) be approved and posted to the KOTESOL website with edits allowed for spelling, grammar, etc.**

*Passes by consensus at 13:03.*

13:04 Approve the merger of Daegu-Gyeongbuk & Busan-Gyeongnam Chapters.

**Motion 3: That this council create a single Busan-Gyeongsang-Daegu (BGD) Chapter by merging the Daegu-Gyeongbuk Chapter into the Busan-Gyeongnam Chapter.**

**Motion:** Gabriela Villafradez                      **Second:** Dave Shaffer                      **Yes:** 11    **No:** 0    **Abstain:** 1

*The motion passes at 13:05.*

→ **Follow-up:** Respective chapters will notify their members of the merger; Webservices will change the website and chapter-selection options accordingly; Daegu to send treasury funds to Busan. The merger should be completed by the end of December 2025.

→ **Voting members now number 18 (quorum remains 10)**, and Jake is welcome to leave anytime. Thank you, Jake, for your service and hard work trying to revive the Daegu chapter!

## Updates & Reports

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Melvin Dixon and Eric Reynolds arrive.  
Christopher Miller arrives at 13:30

### *Lindsay Herron - President*

- Considering a partnership with Korean Association of English for Specific Purposes
- A new National Council Gmail account has been created for increased storage.
- KOTESOL Connections/Chapter Leaders Retreat in March, date TBA
- Taking applications for travel grant

### *Lindsay Herron - Membership Comm.*

- Had a table at the National Conference

### *Gabriela Villafradez - 2VP*

- Created an active SIG Kakaotalk group, met with active SIG facilitators
- Gabriela is receiving HAN submissions through a shared spreadsheet.
- Next SIG meeting at KOTESOL Connections Day
- An online PAN SIG Conference has been proposed
- Seeking facilitators for Book Club, Social Justice, Women & Gender Equality SIG, and Environmental SIGs
- Leaderless SIGs could be deactivated next year
- SIG Grant application form will be shared in January
- Renaming Classroom Management as Classroom Practices
- Dave Shaffer requested to be included in communications regarding the Publications Committee and suggested revising the HAN submission process.

### *Gabriela Villafradez - Busan-Gyeongnam President*

- Past events: attend NatCon, held elections, cohosted DCC-BGG Thanksgiving Dinner, held workshop in December
- Upcoming events: Christmas brunch, Next year's workshops are planned, including a Valentine's event in the Daegu area

### *Meerbek Kudaibergenov - IC Chair*

- Website has been created, is currently functional
- Call for proposals open until the end of January, 190 proposals received, 8 invited speakers confirmed on website, considering 2 additional speakers
- Difficulties - publicity director needed (Lisa's team can support by posting on different social media), sponsorship chair needed

### *David Shaffer - Publications Comm.*

- Recent publications: TEC, Scribes Square submission (Chapter leaders are encouraged to invite Scribes Square submissions)
- Forthcoming publications: HAN deadline is Dec. 25; 2 volumes of Proceedings (first volume - research papers and featured speakers, second volume - everything else); Next KTJ in layout; next TEC (March) will be the International Conference edition

### *Melvin Dixon - Diversity Comm.*

- Maria joined the team. The group will be focusing on three areas: (1) providing services to chapters, (2) encourage contributions from underrepresented groups (3) develop protocols for making KOTESOL more welcoming

J. Tom Wyatt - Financial Affairs Comm.

- Q3 completed, no major discrepancies
- Victor Reeser - Incheon Pres.
- Recent events: National Conference held in October
  - Upcoming events: elections, April event
  - Other: current membership - 17, financials fine, difficulties with website
- Victor Reeser - International Outreach Comm.*
- Sent representatives to ELTAM, ETA-ROC, PALT; will send reps to CAMTESOL, ThaiTESOL; recruiting a rep for TESOL by June 1 (+70% discount on travel expenses available for 2026 conference)
  - Challenges: communication with PALT, increasing budgeting for hotels at IC
- Victor Reeser - National Conference*
- Congrats to the Incheon chapter on a successful conference
  - 102 attendees, 50 presenters, 60 volunteers, reps from different countries
  - Sponsorship tables wanted more banners, longer lunch time would be nice
  - KOTESOL is accepting proposals for next year's NatCon
- Lisa MacIntyre Park - JNJ President*
- Recent events: Workshops held yesterday and in November, elections yesterday
  - Upcoming events: leaders' meeting in January
- Lisa MacIntyre Park - Publicity Comm.*
- Recruited coordinators for each social media platform
  - New Twitter account created with a link to the old account because the old account can't be reopened
  - There is a shortcut to the publicity request form and the Zoom request form in the National Council folder.
- Lindsay Herron for research*
- Taking applications for next year's grants
  - May coordinate with research SIG to create workshops next year
- Victor Reeser - New website*
- New Website in progress, we are expecting plugins will enable migration of the membership database to the new website
- Eric Reynolds - Daejeon-Chungcheong Pres.*
- Recent events: homecoming, Thanksgiving Symposium
  - Upcoming events: Holiday party in Cheonan, elections
  - Problems: Plenary speaker could not receive university recognition because the KTJ is not KCI indexed
- Maria Lisak - Gwangju-Jeonnam Pres.*
- Recent events: Workshops in September and November, Social in October
  - Upcoming events: December workshop, elections
- André Jacobs - Gyeonggi Chapter Pres.*
- elections ongoing, created a business owners support group, signing MOU with an Indonesian teacher training institute
- Chris Miller - Seoul Chapter Pres.*
- Recent events: Online seminar and outdoor hike in October and Workshop in November
  - Upcoming events: dinner in December, symposium in March
- Mike Peacock - 1VP*
- Assisted chapter leaders with Zoom, Canva; coordinating with publicity
  - Upcoming events: planning agenda for leadership retreat

## Scheduled Items

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14:38 **Motion 4: That this council fill this year's vacancies in elected positions (Nominations & Elections Committee Chair, International Conference Committee co-chair) via appointment.**

**Motion:** Meerbek Kudaibergenov      **Second:** Lisa MacIntyre Park      **Yes:** 13      **No:** 0      **Abstain:** 1



harassment); active moderation and enforcement; and member support, including establishing a confidential reporting mechanism where members can safely flag content or behavior that violates the safety policy.

“The SNS Management Team Leader will lead administration of the KOTESOL Facebook group, either by taking on the role of lead administrator or by appointing a team member to that role. The leader will liaise between SNS Management Team and the National Council via the 1st Vice President. In addition to Facebook, the SNS Management Team Leader will also oversee any other social networking sites that become online discussion communities under the auspices of KOTESOL.”

- Heidi (who currently holds this appointed position) will coordinate with Lisa and Melvin and report to Mike about online safety policies

**Motion:** Dave Shaffer                      **Second:** Maria Lisak                      **Yes:** 13    **No:** 0    **Abstain:** 0

*The motion passes at 15:05.*

→ **Follow-up:** Approved document to be uploaded to the KOTESOL website (Lindsay).

15:05    SIG guidelines

**Motion 8: That this council approve the SIG guidelines recommended by the SIG ad hoc committee.**

Recommendations of the committee:

- Placing SIG formation guidelines on the website
- Simplifying reporting requirements
- Creating a start-up process that demonstrates interest through event participation
- Defining active, dormant, and inactive SIGs and unpublishing inactive SIGs
- Holding regular meetings for SIG facilitators

**Motion:** Gabriela Villafradez                      **Second:** Lisa MacIntyre Park                      **Yes:** 10    **No:** 0    **Abstain:** 3

*The motion passes at 15:20*

→ **Follow-up:** 2VP to create a simple explanatory document to guide future SIG creation to be posted on the website.

## The General Operating Budget

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15:30    Discussion & approval of the general operating budget

- New addition to revenue: member dues - Group package (membership + IC + NatCon).
- No changes in funding for Chapter Leaders Retreat, Diversity Committee, Financial Affairs, KTT, Membership, KOTESOL Connections Day, Publicity, Nominations and Elections, President, 2VP, secretary, treasurer, sponsorship, Immed Past Pres.
- IC 2026: raising printing to 200,000 won was approved at our June meeting.
- IC 2027: added the following: printing - 200,000 won, conference facilities - 7,000,000 won, leaders' discretionary funds - 15,000 won, meeting travel - 500,000 won, and refreshments - 50,000 won.
- Next National Conference: added 100,00 won for publicity.



Christopher Miller      Seoul Pres.

**Meeting called to order:** 19:43 pm

*8/14 Council members present; quorum is 8.*

19:44 Appointment of committee chairs

**Motion 1: That the following committee chairs be appointed:**

- Diversity Committee: Melvin Dixon
- Financial Affairs Committee: J. Tom Wyatt
- International Outreach Committee: Victor Reeser
- Membership Committee: Lindsay Herron
- Publications Committee: David Shaffer
- Publicity Committee: Lisa MacIntyre-Park
- Research Committee: Ian Moodie
- Technologies Committee: John Phillips

**Motion:** Maria Lisak

**Second:** Eric Reynolds

**Yes:** 8

**No:** 0

**Abstain:** 0

*The National Council total is now 19; quorum increases to 10.*

**Motion 2: Motion to adjourn**

*Passes by consensus at 19:45*

## New Business & Closing

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16:06 SIG renaming

**Motion 10:** That this council approve the renaming of the Classroom Management SIG to Classroom Practices SIG.

**Motion:** Gabriela Villafradez

**Second:** Lisa MacIntyre Park

**Yes:** 12

**No:** 0

**Abstain:** 1

*The motion passes at 16:08.*

### **Announcements:**

Currently seeking proposals for NatCon 2026

Next HAN deadline: Dec. 25.

*Upcoming NC meeting:* March 2026 (possibly at KCD/CLR? Otherwise, later that month on Zoom)

*Save the date:* KOTESOL Connections Day (KCD) + Chapter Leaders Retreat double-header (possibly with ICC meeting); Sookmyung, March 14/15 or March 21/22 (depending on SMU availability)

16:11 Adjournment

**Motion 11: Motion to adjourn**

*Passes by consensus.*