



KOTESOL MEETING PLAN

Meeting Name: National Council Meeting	Place: Sookmyung, B107
Date: April 24, 2016	Time: (start/stop) 12:30 p.m. / 1:22 p.m.
Mission: To Learn, To Share, To Succeed	
Objectives: 1. To approve the budget for the 2016 National Conference.	
2. To approve the OP Agreement for 2016.	
3. To discuss the proposed motions below.	
3. To discuss any new business since the last meeting.	
Moderator: Lindsay Herron	
Recorder: Suzanne Schneider	Time Keeper: Ingrid Zwaal

Attendees

Name/Position	Attending?	Meeting Role
1 Lindsay Herron / President / MemComm	Yes	Moderator
2 David Shaffer / 1 st VP / Gwangju Pres / Publications		
3 Ingrid Zwaal / 2 nd VP		Timekeeper
4 Phil Owen / Treasurer		
5 Ian Done Ramos / Seoul President		
6 Jamie Carson / IC Chair		
7 Sean O'Connor / IC Co-chair		
8 Mike Peacock / N&E / IOC / Daejeon President		
9 Stephanie Nixon / Jeju President		
10 Peadar Callaghan / Immediate Past President	No	
11 Tyler Clark / Suwon President		
12 Chris Miller / Research Chair		
13 Lisa Bellamy / Publicity		
14 Kathleen Kelley / Busan President		
15 John Phillips / Tech Comm Chair	No	
16 Jeroen Root / Daegu President		
17 Dan Cable / Secretary	No	
18 Suzanne Schneider / Jeonju President		Recorder
19 Michael Free / Gangwon President / NatCon Chair		
20 Robert Kim / Yongin President	No	
21 Stafford Lumsden / Domestic Relations		
22 Robert Dickey / OP Liaison (non-voting)		Rep J. Phillips

Motions to Be Voted on (all wordings are subject to change)

Motion Name	Time
1 That the agenda be adopted.	12:32
2 That this council accept the resignation of the treasurer, effective 6/30.	12:35
3 That this council accept the National Conference portion of the 2016 operating budget as it has been presented (<i>or as discussed and amended</i>).	12:40
4 That this council add 500,000 won to the general operating budget to send a representative to MELTA	12:50
5 That this council add 250,000 won to the general operating budget to create re-usable standing banners representing our domestic partners.	12:55
6 That this council void the current 5-signature policy for line-item over-budget approvals and instead bring motions to National Council to adjust	1:05

the line item.	
7 That this council accept the 2016 OP Agreement as it has been presented (or as discussed and amended).	1:10
8 That this council approves KOTESOL's role in the TESOL Asia certificate program as presented.	1:20
Motion to adjourn, with the next meeting scheduled for _____, 2016.	1:22

Overview

The primary purposes of this meeting are (a) to approve the National Conference portion of the operating budget for 2016, (b) to approve the OP Agreement for 2016-2017, (c) to consider a motion put forth by the treasurer to eliminate the 5-signature approval policy for going over budget, and (d) to consider adjusting the budget to include expenses related to our domestic and international partnerships. Due to time constraints, discussion will be very limited.

Opening

In this section we will deal with procedural matters.

12:30 p.m. Meeting is called to order.

Motion 1: That the agenda be adopted.

Suggested voting time: 12:32.

Note: If there are no objections, approval of the December 6, 2015, minutes will be postponed until the next NC meeting, pending receipt and review.

Scheduled Items

In this section of the meeting, we will discuss and vote on items that have been put on the agenda prior to the meeting.

12:32 Accept the resignation of the National Treasurer

Motion 2: That this council accepts the resignation of the National Treasurer, effective 6/30.

Suggested voting time: no later than 12:35 p.m.

12:35 Review the National Conference portion of the operating budget.

Motion 3: That this council accepts the National Conference portion of the operating budget as presented / as discussed and amended.

Suggested voting time: no later than 12:45 p.m.

12:45 Discuss IOC budget: sending a representative to MELTA.

Motion 4: That this council add 500,000 won to the general operating budget to send a representative to MELTA (May 30-June 1)

Suggested voting time: no later than 12:50 p.m.

12:50 Discuss domestic relations budget: creating standing banners for domestic partners.

Motion 5: That this council add 250,000 won to the general operating budget to create re-usable standing banners representing our domestic partners, as delineated in our MOUs.

Suggested voting time: no later than 12:55 p.m.

12:55 Discuss the motion presented by the National Treasurer.

Motion 6: That this council void the current policy of obtaining five signatures of Council members in order to authorize payments in excess of budgeted line-items, and that officers and committee chairs anticipating over-runs of individual line items bring motions to adjust the line item to the National Council.

Suggested voting time: no later than 1:05 p.m.

1:05 Discuss the OP agreement as presented by the OP Liaison.

Motion 7: That this council accepts the 2016-2017 OP Agreement as presented / as discussed and amended.

Suggested voting time: no later than 1:10 p.m.

1:10 Discuss the TESOL Asia certificate program as presented by Rob Dickey.

Motion 8: That this council approves KOTESOL's role in the TESOL Asia certificate program as outlined in the proposal presented. The council recommends that the program liaison continue developing the program as described.

Suggested voting time: no later than 1:20

New Business & Closing

In this section we will discuss any action items that were brought up in the meeting. If time is not available to deal with all of the items, any of the items not discussed will be placed on the agenda for the next National Council meeting.

Reminder: Upcoming NC meetings: end of June?; 9/4; 10/16 (ABM).

Reminder: New treasurer and secretary needed!

Reminder: Role descriptions, biographical blurbs, and photos to Daniel, please!

The meeting will be adjourned no later than 1:22 p.m.