

KOTESOL National Council Annual Business Meeting, October 22nd, 2017, Sookmyeong University, Seoul

MINUTES

Attendees at time of Quorum

- Lindsay Herron, President (Meeting Chair)
- David Schaffer, 1st Vice President
- Ingrid Zwaal, 2nd Vice President
- Phillip Schrank, Treasurer
- Mike Peacock, Nominations and Elections Committee, Daejeon Chapter
- Chris Miller, Research Committee, secretary
- Michael Free, Gangwon Chapter
- Allison Bill, International Outreach Committee
- Peter Knowle, Daegu Chapter
- Sean Connor, International Conference Committee
- Tyler Clark, Suwon Chapter
- John Phillips, Tech Committee
- Kathleen Kelly, International Conference Committee
- Ian Doane Ramos, Seoul Chapter
- Suzanne Schneider, Jeonju Chapter
- Martin Todd, Yongin Chapter
- Ian Adkins, Busan Chapter
- William Mulligan, Gwangju Chapter

I Meeting called to order

II Adoption of agenda

Adopted by unanimous consent.

III Adoption of prior meetings minutes

Motion: Lumsden/ Second: Overbeek

Adopted by unanimous consent.

IV Old Business

Motion: That an additional 300,000 won be allocated to budget item 6860 - Event - Guest Eventday Hospitality.

Moved by: Allison Bill

Second: Ingrid Zwaal

Explanation:

"I would like to request funds for IC hospitality. These funds are used to provide our partner organization reps with accommodation for 3 nights. (This is per our signed agreements with those partners. This is reciprocated when our reps go to our partners' conferences.) These funds also allow for one meal during a meeting of the reps, which will be Saturday lunch this year.

Due to having to use a different hotel this year, the cost is higher than was budgeted for.

This request is urgent because we need to pay these bills on conference weekend.

I request an additional 300,000 won."

Motion carried out through email in accordance with Article IV, Section 7 of the KOTESOL bylaws.

Motion Passed October 19th

Reports

V Financial Report: Phillip Schrank

Claims it is normal; There are 571 paying members as of Thursday 10-19-17. Financially we are "hovering around the black." Numbers are down. Dave Schaffer claims lower numbers reflect shifts in EPIK rates.

VI Financial Affairs Committee Report: Stafford Lumsden

Lumsden notes that KOTESOL is relying on the same people. He advocates for hiring a specialist to do a professional Korea-relevant audit. Also suggests getting rid of financial affairs and vesting the responsibility of financial affairs in the chapter presidents. Lumsden also notes that the Korean Deposit Insurance Company insures funds for an institution in one bank/firm for up to 50 million KRW. Hence, recommends limiting KOTESOL deposits to no more than the aforementioned amount with anyone bank.

VII Conference Committee Report: Sean O'Connor

O'Connor notes that there were approximately 650 people pre-registered and approximately 108 on site registration. Lumsden comments that the Whova App "was a hit." O'Connor is confident that the conference was under budget. O'Connor discusses the advantages of holding the IC in April. The out-going president notes that next year's IC will feature Jill Hadfield.

VIII Nominations and Elections Committee Report: Mike Peacock

On September 4th all positions were filled; positions were uncontested; The October 2nd online balloting was closed. Results of the KOTESOL 2017 National Elections are as follows:

President: Dave Schaffer: 144 votes/ Other 7 votes

1st Vice-President: Michael Free: 137 votes/ Other: 7 votes

2nd Vice-President: Michael Peacock: 139 votes/ Other: 7 votes

Secretary: Martin Todd: 138 votes/ Other: 7 votes

Treasurer: Phillip Schrank: 138 votes/ Other: 6

International Conference Chair: Grace Wang: 134 votes/ Other: 10

Nominations and Elections Chair: Allison Bill: 142 votes/ Other: 3

IX President's Report: Lindsay Herron

The president notes landmarks in the past year including online national conference vote; online-only proceedings; international collaboration on national conference; a two day national conference; 2,000 subscribers for e-news; sponsoring the National ESPT tournament; Dave Shaffer on KBS World Radio; TESOL Asia Certificate Program; Jeju chapter becoming inactive; Herron then notes several events from KOTESOL in the preceding year: National Conference with FAB 11; Christian Teachers SIG on September 23rd; RP-SIG Day of Reflection; 25th PAC-Korea TESOL Conference; Domestic Partners: KAFLA, KATE, ALAK, KAFLA, PKETA, KOTESOL representation at international partner events.

New Business

X Leadership Retreat: December 3rd; Rob Dickey notes the need to more explicitly solicit volunteers.

XI Awards

| Award | Winner(s) |
|---|---|
| Stepping-Up | Greg Brooks-English Wayne Finley Stewart Grey James Rush the 2 nd |
| Meritorious Service | Allison Bill Stafford Lumsden |
| Outstanding Service | Suzanne Gardasz Gil Coombes Kara MacDonald Sean O'Connor Phillip Schrank |
| KOTESOL Patron Award | Dr. Kyoungsook Yeum |
| Exceptional Service Award | John Phillips Robert Dickey Dave Shaffer |
| Career Service Award | Ingrid Zwaal |
| President's Plaque for Outgoing President (Presented by Dave Shaffer) | Lindsay Herron |

XII Final Comments

Greg Brooks-English praises recent past-presidents for restoring the “spirit of KOTESOL.” Dave Shaffer promises to promote membership and increase cooperation with domestic partner organization.

XIII Motion to Adjourn

Second: Michael Free
ABM Adjourns at 5:33