Seoul National University of Science and Technology
Office of International Affairs
Full-time Visiting Professor

Job Title: Full-time Visiting Professor (non-tenure track English teaching position)
Start of Employment: March 1, 2027
Contract Period: 2 academic years, renewable upon mutual agreement up to 2 times

Professor Duties:

- Teach English language courses at least 12 hours per week for two 15-week semesters
- Hold 3 office hours per week
- Attend department and committee meetings
- Support departmental development (e.g., curriculum, assessment, and materials development)

Minimum Qualifications:

- Master's degree or higher in any of the following subjects: TESOL, Applied Linguistics, and related fields.
- 4 years of documented English-teaching experience in the field required. (Years spent completing study/research/teaching during a graduate degree program will be counted towards those 4 years, e.g., 2-year MA program plus 2 additional years teaching experience, or 1-year MA program plus 3 additional years teaching experience)

* Candidates must have a qualified degree in hand at the time of application deadline.
* The applications of those who do not meet these qualifications will not be reviewed.

Application Documents: (We kindly ask you *NOT* to zip your application materials.)
Application Form Contents (to be submitted via email as one document)

- Application Form (Form 1)
- Cover Letter/ Personal Statement (Form 2)
- Sample Lesson Plan (Form 3)
- List of Research Achievement (if applicable) (Form 4)
- Record of Research Project Performance (if applicable) (Form 5)
- Consent to collection and use of personal information (Form 6)

Supplementary Documents (to be attached to the same email as separate documents)

- Letter of reference including contact information (phone and email)
- Curriculum vitae
- Original diploma and Academic Transcripts (Bachelor's, Master's, PhD)
- Certificate of employment (경력증명서) or employer's letter that verifies employment period.
- Copies of Certificates or Licenses related to the recruitment field (if applicable)

※ Successful candidates must submit their overseas degree certificates, academic transcripts, and employment certificates with an apostille by February, 2027.

Successful candidates must submit all original documents and a national criminal background check from their home country before employment is finalized.

How to Apply: Send your email application to language@seoultech.ac.kr. **Be sure to include your full name in the subject line.** Include all application documents in one email. Do NOT zip your application materials.

Application Deadline: Sunday, November 22nd 6PM, 2026, Seoul Time
* Only candidates who are selected for an interview will be contacted.

Interview Date (Tentative): December 21-29th
*Zoom interviews will be scheduled for overseas applicants. All applicants in Korea must attend a face to face interview.

Employer Information

Hiring Priorities: We are particularly interested in hiring teachers with experience in:

- Teamwork and leadership skills
- Curriculum development
- Testing/assessment
- Technology- assisted language learning
- Experience teaching with LMS and Zoom
- Experience teaching writing, conversation, and presentation skills

Salary and Benefits:

- 3 million Korean Won (KRW) per month (36,000,000 KRW per year)
- 600,000 KRW annual salary increase for 4 years
- Overtime rates range from 40,800~45,000 KRW/hour depending on the program
- One-month salary as severance bonus for each successful contract year
- Subsidized public pension premiums
- Subsidized national health insurance
- Supplemental health insurance for disability and hospitalization
- Office shared with one other professor
- Additional benefits may include up to 400,000 KRW monthly housing stipend and a yearly 200,000 KRW reimbursement for Korean language learning

University Information

Seoul National University of Science and Technology (SeoulTech) is a public university located in Nowon-gu, Seoul. Majors include Engineering,Technology, Business, Architecture, Humanities, Social Sciences, and Art.

Department Information

The Office of International Affairs (OIA) provides a variety of language programs to serve the University's language learning needs. The OIA has built a qualified, knowledgeable, and supportive faculty where collaboration is valued to design curriculum relevant for our particular students' needs. Programs are largely based on a teacher-created, standardized curriculum, with 16 full-time foreign faculty positions. We have a dedicated language center building which houses all needed facilities: professors' offices, administration offices, conference hall, classrooms with round tables, etc.

Courses

Practical English Communication (PEC) – A 2 credit, 3 hour per week course which is a required course for graduation typically taken in the freshmen year. We teach conversation, essay writing and presentation skills. The target level for this course is CEFR A2-B1. Students are mainly Korean with some international students as well.
Electives – Some teachers may be asked to teach a for-credit elective course. Elective courses include subjects such as conversation, reading and writing, travel English, business English, and more. The classes are unlevelled, however students typically range from CEFR B1-C1 and are a mix of Korean students and international students.
Major Specific English courses – Some teachers may be asked to teach a credit course within one major. These often include but are not limited to test taking skills such as IELTS.
Evening IEP, Summer, Winter Courses PEC, English Clinic – Teachers have the opportunity to teach overtime courses such as non-credit evening courses, PEC courses over the school vacations, or 1:1 English clinics. These are optional and teachers can elect to teach these, if they wish.

Housing
We currently offer 400,000 won housing allowance. Teachers are responsible for making their own housing arrangements and supplying their own key money.

University Homepage: http://www.seoultech.ac.kr
Department Homepage: http://language.seoultech.ac.kr