

KOTESOL Budget for 2018

This is the 2018 KOTESOL budget presented and approved December 2, 2017 at the National Council meeting.

On the next page, you will find the overall budgeted expected income and authorized expenses for KOTESOL 2018.

As in the past, the expected income is conservative (ie, we have reasonable expectation that the number could be higher) and the authorized expenses are inflated with the expectation that council members and committee chairs will be judicious with their spending.

Following that are budgets for all KOTESOL National events, national committees, and national council members. The numbers are included in the overall budget.

Specific event budgets, committee budgets, council budgets are at the discretion of the directors.

KOTESOL 2018 BUDGET

Income

4111 · Member Dues - Individual	18,000,000.00
4121 · Member Dues - International	4,000,000.00
4131 · Member Dues -Lifetime	1,000,000.00
4221 · OP Dues - Assoc	7,500,000.00
4241 · OP Dues - Educa Assoc	3,000,000.00
4411 · Revenue Invest - General	75,000.00
4711 · Gross Sales KOTESOL Items	200,000.00
4721 · Gross Sales SnackBar/etc	2,400,000.00
4731 · Print Advertising Revenue	2,260,000.00
4735 · Web Advertising Revenue	500,000.00
4801 · Event Admiss Sales Prereg Mem	7,350,000.00
4802 · Event Admiss Sales Prereg Presn	10,410,000.00
4803 · Event Admiss Sales Prereg NonMm	4,475,000.00
4804 · Event Admiss Sales Prereg Group	12,660,000.00
4805 · Event Admiss Sales Prereg Stud	125,000.00
4806 · Event Admiss Sales OnSite Mem	4,000,000.00
4807 · Event Admiss Sales OnSite NonMe	7,430,000.00
4808 · Event Admiss Sales OnSite Stud	230,000.00
4812 · Event Presenta Sales Revenue	2,800,000.00
4821 · Event Display Sales Revenue	3,600,000.00

Total **92,015,000.00**

Expense

5111 · Chapter Dues Share	10,000,000.00
5511 · SIG Grants - General	500,000.00
5611 · Committee Grants - General	15,550,000.00
5612 · Expense KOTESOL Items	1,500,000.00
5711 · Special Event Grants - Internal	800,000.00
6111 · Leaders Discretionary Funds	6,950,000.00
6112 · Leaders Domestic Travel	850,000.00
6311 · Speaker Honorarium	4,000,000.00
6312 · Speaker Per-Diem	800,000.00
6313 · Speaker Travel	8,600,000.00
6315 · Speaker Accommodations	4,250,000.00
6316 · Speaker Meals	50,000.00
6318 · Speaker Other Cost - Reimb	30,000.00
6412 · Cash Gift for Services	100,000.00
6413 · Non-cash Gift Personal Services	100,000.00
6613 · Meetings Travel	9,850,000.00
6614 · Meetings Refreshments	250,000.00
6616 · Meetings Meals	600,000.00
6833 · Event-staff Eventday Travel	5,000,000.00
6834 · Event-staff Eventday Refreshm	500,000.00
6835 · Event-staff Eventday Accomodate	4,375,000.00
6836 · Event-staff Eventday Meals	2,975,000.00
6857 · Event-staff Attire	600,000.00
6860 · Event-Guest Eventday Hospitalit	3,500,000.00
7211 · Office Supplies - Consumables	1,040,000.00
7212 · Photocopies and minor printing	310,000.00
7213 · Postage & Shipping	4,245,000.00
7214 · Telephone/Fax/Communications	2,000,000.00
7216 · Awards, Gifts	650,000.00
7311 · Affiliate Dues	500,000.00
7411 · Printing (Bound publications)	22,050,000.00
7421 · Printing (Publicity-type)	1,290,000.00
7431 · Printing (Consumables)	1,000,000.00
7441 · Printing-related Materials	100,000.00
7451 · Promotion-related Non-print	1,900,000.00
7511 · Conf Bags	900,000.00
7521 · Badge-holders	600,000.00
7531 · Signs & Banners	1,000,000.00
7811 · Meetings Facilities (room)	300,000.00
7861 · Conference Facilities	18,500,000.00
7862 · Conference Equipment	7,000,000.00
8111 · External Services - Webhosting	80,000.00
8211 · Consultancy - Prof Services	350,000.00
8501 · Refund Membership	100,000.00
8502 · Refund Event Admiss	100,000.00
8510 · Refund Other	100,000.00
8711 · Bank Transfer Fees	300,000.00

Total **146,145,000.00**

National Events

International Conference			
Income		Expense	
4721 · Gross Sales Snackbar/etc	2,400,000.00	6111 · Leaders Discretionary Funds	2,500,000.00
4731 · Print Advertising Revenue	1,710,000.00	6311 · Speaker Honorarium	4,000,000.00
4801 · Event Admiss Sales Prereg Mem	6,900,000.00	6312 · Speaker Per-Diem	800,000.00
4802 · Event Admiss Sales Prereg Presn	9,960,000.00	6313 · Speaker Travel	8,000,000.00
4803 · Event Admiss Sales Prereg NonMm	3,975,000.00	6315 · Speaker Accommodations	4,000,000.00
4804 · Event Admiss Sales Prereg Group	12,660,000.00	6412 · Cash Gift for Services	100,000.00
4805 · Event Admiss Sales Prereg Stud	125,000.00	6413 · Non-cash Gift Personal Services	100,000.00
4806 · Event Admiss Sales OnSite Mem	3,800,000.00	6613 · Meetings Travel	5,000,000.00
4807 · Event Admiss Sales OnSite NonMe	7,130,000.00	6614 · Meetings Refreshments	100,000.00
4808 · Event Admiss Sales OnSite Stud	210,000.00	6616 · Meetings Meals	600,000.00
4812 · Event Presenta Sales Revenue	2,800,000.00	6833 · Event-staff Eventday Travel	3,000,000.00
4821 · Event Display Sales Revenue	<u>3,300,000.00</u>	6834 · Event-staff Eventday Refreshm	250,000.00
		6835 · Event-staff Eventday Accomodate	4,000,000.00
		6836 · Event-staff Eventday Meals	2,500,000.00
		6857 · Event-staff Attire	600,000.00
		6860 · Event-Guest Eventday Hospitalit	1,000,000.00
		7211 · Office Supplies - Consumables	850,000.00
		7214 · Telephone/Fax/Communications	2,000,000.00
		7216 · Awards, Gifts	100,000.00
		7411 · Printing (Bound publications)	3,500,000.00
		7421 · Printing (Publicity-type)	300,000.00
		7431 · Printing (Consumables)	1,000,000.00
		7451 · Promotion-related Non-print	500,000.00
		7511 · Conf Bags	900,000.00
		7521 · Badge-holders	500,000.00
		7531 · Signs & Banners	600,000.00
		7811 · Meetings Facilities (room)	300,000.00
		7861 · Conference Facilities	14,000,000.00
		7862 · Conference Equipment	<u>7,000,000.00</u>
Total Income:	54,970,000.00	Total Expense:	68,100,000.00

National Conference			
Income		Expense	
4731 · Print Advertising Revenue	300,000.00	6313 · Speaker Travel	600,000.00
4801 · Event Admiss Sales Prereg Mem	450,000.00	6315 · Speaker Accommodations	250,000.00
4802 · Event Admiss Sales Prereg Presn	450,000.00	6316 · Speaker Meals	50,000.00
4803 · Event Admiss Sales Prereg NonMm	500,000.00	6318 · Speaker Other Cost - Reimb	30,000.00
4806 · Event Admiss Sales OnSite Mem	200,000.00	6834 · Event-staff Eventday Refreshm	100,000.00
4807 · Event Admiss Sales OnSite NonMe	300,000.00	6836 · Event-staff Eventday Meals	175,000.00
4808 · Event Admiss Sales OnSite Stud	20,000.00	7211 · Office Supplies - Consumables	50,000.00
4821 · Event Display Sales Revenue	<u>300,000.00</u>	7212 · Photocopies and minor printing	50,000.00
		7213 · Postage & Shipping	20,000.00
		7216 · Awards, Gifts	50,000.00
		7411 · Printing (Bound publications)	750,000.00
		7421 · Printing (Publicity-type)	30,000.00
		7521 · Badge-holders	100,000.00
		7531 · Signs & Banners	150,000.00
		7861 · Conference Facilities	<u>1,000,000.00</u>
Total Income:	2,520,000.00	Total Expense:	3,405,000.00

Annual Business Meeting	
Expense	
7211 · Office Supplies - Consumables	50,000.00
Total	50,000.00
Chapter Presidents Meeting	
Expense	
6613 · Meetings Travel	1,500,000.00
6614 · Meetings Refreshments	150,000.00
7212 · Photocopies and minor printing	30,000.00
Total	1,680,000.00

Leadership Retreat	
Expense	
6833 · Event-staff Eventday Travel	2,000,000.00
6614 · Meetings Refreshments	150,000.00
6835 · Event-staff Eventday Accomodate	375,000.00
6836 · Event-staff Eventday Meals	300,000.00
7211 · Office Supplies - Consumables	30,000.00
Total	2,855,000.00

Next National Conference (2018)	
Expense	
6111 · Leaders Discretionary Funds	100,000.00
6112 · Leaders Domestic Travel	50,000.00
7861 · Conference Facilities	1,500,000.00
Total	1,650,000.00

Next International Conference (2018)	
Expense	
6111 · Leaders Discretionary Funds	100,000.00
6112 · Leaders Domestic Travel	50,000.00
7861 · Conference Facilities	2,000,000.00
Total	2,150,000.00

National Committees

Teacher of the Year	
Expense	
5611 · Committee Grants - General	500,000.00
6111 · Leaders Discretionary Funds	250,000.00
Total	750,000.00
Employment Center	
Expense	
6111 · Leaders Discretionary Funds	75,000.00
Total	75,000.00
Financial Affairs	
Expense	
6111 · Leaders Discretionary Funds	50,000.00
6613 · Meetings Travel	350,000.00
Total	400,000.00
International Outreach	
Expense	
5611 · Committee Grants - General	6,000,000.00
6111 · Leaders Discretionary Funds	200,000.00
6860 · Event-Guest Eventday Hospitalit	1,500,000.00
7213 · Postage & Shipping	100,000.00
Total	7,800,000.00
KTT	
Expense	
6111 · Leaders Discretionary Funds	150,000.00
Total	150,000.00
Membership	
Income	
4711 · Gross Sales KOTESOL Items	100,000.00
Total Income	100,000.00

Publications	
Expense	
6111 · Leaders Discretionary Funds	225,000.00
Total	225,000.00
Publications (Journal)	
Expense	
7213 · Postage & Shipping	1,000,000.00
7411 · Printing (Bound publications)	7,600,000.00
Total	8,600,000.00
Publications (Proceedings)	
Expense	
7411 · Printing (Bound publications)	1,200,000.00
Total	1,200,000.00
Publications (TEC)	
Expense	
7213 · Postage & Shipping	2,600,000.00
7411 · Printing (Bound publications)	9,000,000.00
Total	11,600,000.00
Publicity	
Expense	
6111 · Leaders Discretionary Funds	100,000.00
7421 · Printing (Publicity-type)	800,000.00
7451 · Promotion-related Non-print	1,000,000.00
Total	1,900,000.00
Research	
Expense	
5611 · Committee Grants - General	600,000.00
6111 · Leaders Discretionary Funds	175,000.00
Total	775,000.00
Technology	
Expense	
5611 · Committee Grants - General	8,000,000.00
6111 · Leaders Discretionary Funds	250,000.00
8211 · Consultancy - Prof Services	100,000.00
Total	8,350,000.00
Nominations and Elections	
Expense	
6111 · Leaders Discretionary Funds	50,000.00
7212 · Photocopies and minor printing	30,000.00
8111 · External Services - Webhosting	80,000.00
Total	160,000.00

Expense	
5612 · Expense KOTESOL Items	1,500,000.00
5711 · Special Event Grants - Internal	800,000.00
6111 · Leaders Discretionary Funds	275,000.00
7211 · Office Supplies - Consumables	25,000.00
7213 · Postage & Shipping	100,000.00
7421 · Printing (Publicity-type)	160,000.00
7441 · Printing-related Materials	100,000.00
7451 · Promotion-related Non-print	400,000.00
Total Expense	3,360,000.00

National Council

President	
Expense	
6111 · Leaders Discretionary Funds	850,000.00
6860 · Event-Guest Eventday Hospitalit	1,000,000.00
Total	1,850,000.00
2 nd VP	
Expense	
5511 · SIG Grants - General	500,000.00
6111 · Leaders Discretionary Funds	150,000.00
Total	650,000.00
Treasurer	
Expense	
6111 · Leaders Discretionary Funds	75,000.00
Total	75,000.00
Council	
Expense	
6613 · Meetings Travel	3,000,000.00
Total	3,000,000.00

1 st VP	
Expense	
5611 · Committee Grants - General	450,000.00
6111 · Leaders Discretionary Funds	150,000.00
7213 · Postage & Shipping	50,000.00
Total	650,000.00
Secretary	
Expense	
6111 · Leaders Discretionary Funds	75,000.00
Total	75,000.00
OP Liaison	
Expense	
6111 · Leaders Discretionary Funds	100,000.00
6112 · Leaders Domestic Travel	250,000.00
7213 · Postage & Shipping	350,000.00
Total	700,000.00
Immediate Past President	
Expense	
6111 · Leaders Discretionary Funds	150,000.00
7531 · Signs & Banners	250,000.00
Total	400,000.00

Uncategorized National	
Income (National – other)	
4111 · Member Dues - Individual	18,000,000.00
4121 · Member Dues - International	4,000,000.00
4131 · Member Dues -Lifetime	1,000,000.00
4221 · OP Dues - Assoc	7,500,000.00
4241 · OP Dues - Educa Assoc	3,000,000.00
4411 · Revenue Invest - General	50,000.00
4711 · Gross Sales KOTESOL Items	100,000.00
4731 · Print Advertising Revenue	250,000.00
4735 · Web Advertising Revenue	500,000.00
Total	34,425,000.00

Expense (National – other)	
5111 · Chapter Dues Share	10,000,000.00
6112 · Leaders Domestic Travel	500,000.00
7211 · Office Supplies - Consumables	35,000.00
7212 · Photocopies and minor printing	200,000.00
7213 · Postage & Shipping	25,000.00
7216 · Awards, Gifts	500,000.00
7311 · Affiliate Dues	500,000.00
8211 · Consultancy - Prof Services	250,000.00
8501 · Refund Membership	100,000.00
8502 · Refund Event Admiss	100,000.00
8510 · Refund Other	100,000.00
8711 · Bank Transfer Fees	300,000.00
Total	12,610,000.00