

Executive Council Meeting May 17th, 2009

1:22

Call to order and Opening Comments

>The following individuals introduced themselves as present at the meeting, their current position/s and status as a voting or non-voting member.

Attendees:

Tory Thorkleson, David Shaffer, Louisa Lau Kim, Brian Stoakley, Bruce Wakefield, Angus MacCaull, Sherry Sheymour, Bob Capriles, Henri Johnson, David Kim, Phil Owen, Yeon-seong Park , Tim Dalby, and Kara Mac Donald

Angus MacCaull- Moderator

Approval of the Minutes of Previous Meeting

Motion: That the minutes of the previous meeting be approved by Tory Thorkelson

Proposed/First: David Kim

Amended: Bob Capriles – That the minutes of the previous meeting be approved as written up with all updates.

Proposed: David Kim

Seconded: Louisa Lau Kim

Vote on Minutes Accept – 11_Oppose – 0_Abstain -1

Motion Carries

1:25

Officers' reports

President's Report

Delivered by Tory Thorkelson

Report Submitted – No changes made.

Comments Made:

Exploring the idea of a Teacher Training Program and Grace Wang is tentatively in charge of this and will give Tory a report after exploring the idea.

Question:

Phil Question: Will Tory become OP liaison though 2010?

Tory Thorkelson: Yes.

Note: Tim Dably arrived 1:28pm

Vice-President's Report

Report Submitted - No changes made.

2nd Vice _President

Not present - No report submitted.

Issue Raised: David Kim: Is Kevin Parent's lack of activity going to be allowed to continue?

Louisa Lau Kim: stated that she asked Jake to liaise with Kevin Parent for ICC09 regarding SIGs, but he has not done much so far as to what KOTESOL can do for SIGs at the ICC09.

Main Point – Kevin Parent is active.

David Kim: showed further concern

Tory: noted David Kim's concern, but after a discussion it was decided that the issue cannot be resolved today. Tory will relay the council's concern to Kevin Parent.

Treasurer's Report – David Shaffer Report Submitted

Comment: Remind chapters that the deadline for chapters to submit financial reports has passed. Chapter dues shares are issued June 1st. After June 1st, calculations will be made and sent out to chapters. As to how to request the funds, chapters request the funds by filling out a RAD.

Update: Disbursement entry
348.2 Should be 200,000 not 20,000

Comment: There has been little income other than membership. Yet there have been more memberships this year than last year due to the National Conference.

Comment: Bruce Wakefield mentioned that some members joined from the Seoul Conference.

Question: Bob Capriles- Is the balance earning interest?

David Shaffer – Yes, they are in time deposit accounts earning about 6% depending.

David Kim – Questions the OPs funds

David Shaffer – The OPs funds go back to the National Council committee.

Tory Thorkelson– Has the Franklin Spell Event paid TESOL yet?

David Shaffer- No. They have the account details for payment.

Motion to approve the Treasurer's Report- Tory Thorkelson

Proposed/First: Phil Owen

Seconded: Louisa Lau Kim

Vote on Minutes Accept – 12_Oppose – 0_Abstain -1 (Bob Capriles)

Motion Carries

Standing Committee Reports

OP Liaison – David Shaffer

No report submitted.

Comment: Early next month he will be contacting OPs and others to tell them it is time to renew or take out a membership. The OP membership time period is July 1- June 30.

Comment: Donators provide 5 million won, but David Shaffer is not sure if MacMillan and Person will be contributing this year. More likely Pearson will than MacMillan.

Comment: Not planning on having a meeting when OPs renew membership or open up new membership as in the past as the turnout has been very low and there is no perceived need for the OPs to meet together.

Comment: OP agreement will remain the same except for the exchange rate approved at the last meeting

Comment: For the conference: SIT will bring Scott Thornbury and Birmingham University is

bringing Janette Littlemore

Comment: Dave Kim – Suggestion was based on 2003-2004 ICC, when they were trying to promote greater involvement from OPs. He suggested that more participation be sought for the ICC.

David Shaffer – This is a very bad year and MacMillan has indicated that they will not offer support this year. Dave mentioned that there may be a need for a budget revision to bring more invited speakers.

Nomination & Elections – Sherry Seymour

Report submitted. No Changes made.

Comment: Election recruitment handout online and the handout is not only for now but also for the future as a means to recommend who may be suitable for positions this coming election and down the line. The date is July 27th for the end of nominations.

Question: David Kim- Are there any conditions for running?

Answer – for all positions 1 year membership prior to being nominated and for president, one year on the national council in the last two years before the nomination.

David Kim- raises the issue of how many people are eligible? His concern related to a perceived limitation based on the current regulations.

Phil Owen – if we are really interested in this we need to determine what we want to discuss and we need to determine what is in the constitution to be able to determine an answer.

Bruce Wakefield – stated that the Seoul Chapter has come into the same situation with a small number of people being eligible for a position.

Proposed: Bob Capriles- request to table this topic while Brian Stoakley brings up the constitution on the website for everyone to see.

Seconded: Angus MacCaull

International Relations - Marilyn Plumlee

Report Submitted. No changes made.

Report delivered by Tory Thorkelson

Issue: Disbursement and current allocations for representatives at conferences was reviewed. No changes need to be made to the existing fund amounts.

Issue: Working on creating guides for international conference representatives and an internal memo that will be passed on to the new international affairs committee chair to inform the individual of standard practices and a style guide is being created for TEC reports to be submitted by representatives attending conferences.

Comment: David Shaffer- raised concerns about the current trouble in getting conf representatives to submit reports

Tory Thorkelson- indicated that Marilyn's guidelines may help to improve this issue

2:25

Nominations & Elections – return to the issue that was tabled

Article 2 of the Constitution:

Any members seeking nomination for an elected position on the Council must have been a member in good standing for at least the 12 full months immediately prior to the time of seeking nomination; except that all candidates for election to President must have served on the National Council in an elected or appointed position for at least one year during the previous two council years, must have been a KOTESOL member for the previous two years, and must be a current member of TESOL at the time of nomination and throughout the term of President.

Issue: Phil Owen: understanding that the issue is related to time and the year is October to October and election to election, many people could not seek presidency, such as Tim Dalby, as he had not completed a year term at the time of nomination, but would be by the time of election

Question: who controls identifying someone as eligible?

Answer: Nominations & Elections committee through recommendation

Bob Capriles: The constitution is not clear as to who is qualified.

Phil Own: clarified that the goal of the update made to the constitution was to ensure that an individual had one year of experience on council and if this can be inferred from the current document and if the one year is clear in the current document, then maybe we can accept it as so for this coming election and update the constitution at the ABM at the international conference.

Tory: How does this affect write-in individuals?

David Kim: This raises the issue that write-ins are not eligible based on the constitution.

David Kim: This is a problem.

Bob Capriles: Confirms the existence of a problem

Tory Thorkelson: How do we resolve this as we are unable to revise t the constitution before the election?

Lousia Lau Kim and David Shaffer: Go on what is inferred and support Sherry Seymour with guidelines.

Proposed: Tory Thorkelson: Table the issue of the President eligibility

Seconded: Sherry Seymour

David Kim: To take up the suggestion of Louisa Lau Kim previously stated to appoint someone to address this issue.

Phil Own: Confirms the intent of the revision of the constitution

Tory Thorkelson: Suggests that Bob Capriles & David Kim be part of a committee to look into the constitution and current wording and issue of eligible candidates for presidents for possible revision

2:31pm

Domestic Relations

Not present. No report submitted.

Publication Committee

Not present. No report submitted

Kara Mac Donald provided an ad hoc update

TEC- on schedule

Proceedings – the 2008 proceedings are on track for publication for the ICC09

Journal – Bill Snyder has handed over the password and information about submissions to Eunsook Shim.

Question: David Kim- How many individual proceedings are there for 2006 & 2007?

Answer: David Shaffer- 28 each for 2006 and 7 each for 2007.

Research Committee – David Shaffer

Report Submitted. No changes made.

Issue: changing the ‘presentation’ grant to a ‘best research’ grant to support publication in KJT journal.

Question: Tim Dalby -Can we put the research grant application on the website?

Dave Shaffer: Agrees. Will do.

Comment: Brian Stoakley - Can we consider offering some funding to graduate students to encourage them to publish in KTJ?

No significant discussion of this topic.

Technologies Committee

Not Present. No report submitted.

David Kim: spoke on behalf of John Phillips. John has been able to produce a program that can produce membership cards.

Membership Committee - David Kim

Report submitted. No changes made.

Comments: April 22nd – KOTESOL Membership certificates were mailed out

KOTESOL Coupons should be considered further in combination with a membership fee

And a few more additional KOTESOL brand items have been ordered

Chapters have shown interest in purchasing their own KOTESOL chapter items- basically the Daegu chapter. However, a bulk order is required and often an individual chapter may not be able to purchase a bulk order and so possibly National could assist.

The suggestion to add another line item 348.6 KOTESOL Membership Benefit Items to the National Budget to assist chapters in purchasing brand items as it is a form of advertising

Comment: David Shaffer: Commented that membership numbers are not useful for anything in KOTESOL and recommends that the number not be put on the KOTESOL certificate.

David Kim: The number on the certificate is the user ID on the website and confirms it is not useful.

David Shaffer: Assisting chapters with little funds was addressed at the last meeting and it was decided that National could give chapters with a low ending balance additional money.

And this money could go towards the new line item proposed by the Membership committee if chapters so choose..

Having people register on the spot at the National Conference was great and that Chapters should input the data on the spot.

The brand items are budgeted in the National budget. The money went out for purchases and at the end of the fiscal year and money that has not gone out, needs to be returned to National at the end of the fiscal year. And that this policy also be followed for brand item sales.

Phil Owen: Confirms line item number for Brand items – 348.6

David Kim: Does not think that funds should be returned to National. He is willing to submit a report, but wishes to keep the funds.

Louisa Lau Kim: If the same person is not in the position the information may not be passed on.

Tory Thorkelson: We have to follow the KOTESOL style of fiscal operations. Money is to be returned at the end of each fiscal year. Topic closed.

Comment: Tim Dalby: would the KOTESOL number be useful in the future and therefore, would it be good to have them on the KOTESOL certificate?

Louisa Lau Kim: Maybe the number should be used for the log-on to the website

Tory Thorkelson: Answer- Drupal will not allow the use of numbers for log-on

Comment: Phil Owen: Discount coupons seem arbitrary. He accepts that the project can be used as long as there is money allocated. Yet he is not in favor of the project being extended.

International Conference Report- Louisa Lau Kim

No report submitted.

Issue: Working on getting presenters – there are nine confirmed presenters and looking for more.

ICC committee positions almost all filled, just need to be confirmed.

David Shaffer is working on the OPs.

Due to the economic situation, ICC will not rely on OPs to fund presenters and the ICC09 and the ICC will pay for 7 speakers itself.

David Shaffer: mentioned that ICC09 may be coming to National for funding for two more presenters, with a total of nine presenters.

Louisa Lau Kim: This year ICC09 will have more local speakers. Scott Miles and John Linton are being asked to come back.

This year's ABM will be held on Sunday at lunch and we will finish the conference at 5/5:15pm with the ABM being 1-1.5 hours. This has been approved by Tory.

Comment: Tim Dalby: Suggests ICC stay within budget and not worry about the amount of speakers.

Generally agreed.

3:15 pm break for 10 min

3:31 pm Resumed meeting

Chapter Reports

Busan-Gyeongnam – Angus MacCaull

Report Submitted. No changes made.

Daegu-Gyeongbuk- Sherry Seymour

Report submitted. No changes made.

Comment: Added that the bus that we shared with the Busan chapter cost 700,000 and was good for getting more members to the National Conference.

We have an English Village tour in conjunction with our event which will have to be changed.

Daejon-Chungcheong - Bob Capriles

No report Submitted.

Conference was successful.

National Conference Recap-Tim Dalby

Issues: Survey monkey will be used as a follow-up to the conference

Main issues or problems requested; transport after the conference via taxis and buses was problematic and volunteers very low

Tory Thorkelson: this is not a recap. A summary is fine.

David Kim: Summary requested.

Tim Dalby: Summary-

In the beginning, wanted turn out from local universities. This did not happen.

Three presentations did not go well based on feedback

Revenue exceeded the costs

No no-show presenters and over 310 attendees

Good relationship between National and Chapter and a bit of tension over the issue of the Speaker grant

Thanks to chapter presidents for organizing the chapter members

Request to offer Aaron Dougan something as an acknowledgement for his work with the conference

Back in 2008 a motion was passed that if a National council made a profit above 1,000,000 50% go to National Council and the other 50% go the chapter

Tim Dalby: requests to make a motion that all funds that the 2009 National conference is required to pay back to the National Treasury (50% of all profits in excess of 1 million won) instead be shared equally between the following chapters in recognition and support of the 2009 National Conference, Seoul, Daegu, Busan, Jeonju & Gwangju.

Motion - Tim Dalby

Seconded: Bob Capriles

David Kim: Were bus fares paid by the chapter?

Sherry Seymour: Daegu spent 100,000 won more than the cost based on money from National and Membership payments. They offered the bus at cost and were operating with Busan as well.

Bruce Wakefield: Seoul paid for a bus out of chapter money. No cost to members.

Phil Owen: Wants to know how much money we are considering and how much would each chapter get?

Tim Dalby: Cannot answer that now.

Louisa Lau Kim: Commented that chapters get money from members to assist members for this reason and she wishes to know figures.

Angus MacCaull: Busan spent over 200,000 after the subsidy and supports the motion

Bob Capriles: The money that is being considered belongs to KOTESOL members and the

money should be sent back to the chapters to say thank you for being members of KOTESOL.
David Shaffer: Against voting on the issue as we have no figures based on what we are talking about

Louisa Lau Kim: Stated that it raises issues based on auditing

Bob Capriles: Offers a rough figure of 4,000,000 won. 1 million to Daejeon chapter which equals 1.5 million won back to chapters.

David Shaffer: Questions if this sum includes the OPs.

Angus MacCaull: Suspected that it does.

Phil Owen: Questions the motion for a grant of money based on just being good chapters. Maybe the chapters could be recognized by National paying for busing for the National conference for chapters.

Sherry Seymour: Stated that she had spent more time on the bus than she had expected and is in favor of the motion.

Bruce Wakefield: Confirmed Sherry's feeling

David Kim: Can we vote on this?

Tory Thorkelson: Called for a rereading of the motion

Tim Dalby:

that all funds that the 2009 National conference is required to pay back to the National Treasury (50% of all profits in excess of 1 million won) instead be shared equally between the following chapter in recognition and support of the 2009 National Conference, Seoul, Daegu, Busan, Jeonju & Gwangju.

David Kim: David Shaffer wishes to amend the motion

Tory Thorkelson: Motion already read. Calls for vote, unless Tim Dalby is willing to allow David Shaffer to amend the motion.

Tim Dalby: No.

Motion - Tim Dalby

Seconded: Bob Capriles

Vote on Minutes Accept – 10_Oppose – 2 Abstain -1

Motion Carries

4:07

Gangwon

Not present. No report submitted.

Gwangju-Chonnam - Yeon-seong Park

Report submitted and presented by the Treasurer of the chapter, not the president

Jeju

Not present. No report submitted.

Jeonju-North Jeolla -Henri Johnson

Report submitted. No changes made.

Comment: Apologizes that the 2008 chapter report and financial report are not yet submitted, but has seen it and understood that it was submitted. Will follow up.

Issues: Do presenters have to be KOTESOL members to present at the chapter events?

Answer: No.

David Shaffer: Comment- chapter due shares are 50% of all chapter member dues during the last year from May 1st to May 1st

Bob Capriles: clarified that if you have not requested your previous chapter member shares they can request the last two years together.

Seoul -Bruce Wakefield

Report submitted. No Changes.

Suwon-Gyeonggi

No present. No report submitted

4:28

Old Business

Tory Thorkelson:

Honorary Lifetime Achievement Award – would like for nominations other than those that were submitted.

Dave: It would be at most to be given to one person. If no one is eligible, the award does not have to be given. The person he had in mind at the time of his motion for this was Dr. Dwight Strawn for his past extensive contributions.

Tory Thorkelson: Already submitted. Looking for new names.

David Kim: Dr. Kwan the past president

Tory Thorkelson: Trying to keep the life time membership award separate from those who are eligible to the Honorary Lifetime Achievement Award.

Louisa Lau Kim: Did you not write to past presidents?

Tory Thorkelson: Yes, only one person was suggested.

4:32

New Business

National Conference 2010- Tory Thorkelson

Tim Dalby: Would like a proposal to be sent out as it was sent out in the spring last year as the proposal to host the conference had to be presented in July. 15th

Tory Thorkelson: Agreed. David Shaffer will be sending the updated proposal to Tory Thorkelson for review after which it will be sent out to the chapters. This will be advertised in e-news, etc.

Membership Committee- David Kim

Sherry Seymour: KOTESOL brand items to be re-conceptualized brand items as a promotional item rather than a brand item. We need to decide where the money will come from for a bulk order.

David Kim: If we produce 1,000 each of mobile phone charms at under 1,500 won each to be distributed to chapters for chapters to distribute to their members with a total cost of 1.5 million.

Therefore, the line item would be 1.5 million.

Davis Shaffer: The publicity committee has 1.5 million already budgeted.

Tim Dalby: How do we re-allocate this money to be used for this money from the Publicity committee?

David Shaffer: We should contact the Publicity Chair, Myung-Jae Kang, before voting on a motion.

David Shaffer: moves that a new budget item be included in the budget numbered 348.6 under the name of Membership Benefit Item for 1.5 million.

Proposed/First: David Shaffer

Seconded: Bob Capriles

Angus MacCaull: Has discussed this issue of membership acknowledgement with his members with the sense of public face of membership and he supports this for existing members and new members.

Phil Owen: supports the idea and would like a time line

David Kim: Can contact the company for a time frame and then, they will be sent out.

Tim Dalby: Likes the idea, but is concerned with bypassing the Publicity Chair. She should be contacted or she will be offended by not being contacted.

David Shaffer: States how Membership and Publicity overlap on this issue, Myung Jae Kang needs to be contacted.

Louisa Lau Kim: Confirms that we should contact Myung Jae Kang before voting.

Stephen Jinks: Suggests calling Myung Jae.

4:50pm Recess for 5 minutes while Tory Thorkelson calls.

Her phone was off.

4:59pm Meeting resumes.

Stephen Jinks: courtesy goes both ways. The meeting has been scheduled and no contact from Myung Jae Kang and suggests a vote.

Bob Capriles: Calls the question

Tory Thorkelson: Acknowledges

Motion - David Shaffer: moves that a new budget item be included in the budget numbered 348.6 under the name of Membership Benefit Item at 1.5 million

Proposed/First: Tory Thorkelson

Seconded: Bob Capriles

Vote on Minutes Accept – 12_Oppose – 0 Abstain -0

Motion Carries

5:05pm

New Item of Business – 2nd Vice President – David Kim

David Kim: He would like to bring up a motion that he explain himself as he sees a large distinction between the President, Vice President and Treasurer. He feels just talking to him is not sufficient.

Tory Thorkelson: Says that Chapter Presidents do not attend meetings and may be in similar situations.

Brian Stoakley: has had a discussion with Phil Owen about not fulfilling his role as webmaster this year and has contacted Louisa Lau Kim for support. Brian feels that Kevin

Parent should be contacted to explain himself and if he needs help, we need to get him the help or remove him.

Bob Capriles : Elected and appointed are different issues. Stoakley has come forward to request help. He sees the issue with Kevin Parent as being a distinct case.

David Kim: Confirms this.

Dave: Feels that a motion is not the best way to handle this and a consensus by the council to address this situation – go to him with a consensus rather than a motion.

Bob Capriles: Do we need a motion?

Tory Thorkelson: Not clear what Dave means by a consensus, clarification requested.

David Shaffer: We contact Kevin Parent to say that the Council agrees that he be contacted with the knowledge that the Council is not satisfied with his performance. The constitution was consulted to confirm.

David Kim: requests that a letter be written voicing the Council's concern

Tim Dalby: suggests that Tory be able to voice the Council's concerns to Kevin Parent and that a letter may have a negative and unwanted effect.

Bruce Wakefield: confirms the feelings stated

Phil Owen: confirms the same feelings, he feels possibly a request for an apology

Kara: made a reference and an analogy to Bill Synder's situation

Brian Stoakley: all the talk and all the apologies, what will it produce? Will it produce results? An update and guarantee of how long it will take to accomplish issues stated.

5:20pm

Tim Dalby: Tim stated that he was told that Kevin Parent only ran because he was asked to run.

Tory Thorkelson: Confirmed that Kevin Parent is active on the Research Committee.

David Shaffer: Made the point that we have not approached other 2nd VP's for not being actively involved in National issues.

Tory Thorkelson: acknowledges the concern and will follow up on the issue and relay the concerns of the council to Kevin Parent.

Brian Stoakley: Looking for clarification from the constitution, he inquires about the ability of the president to assign someone to assist the 2nd VP and can this can happen now.

Tory Thorkelson: Yes this can be done, but it is not appropriate to do today.

Next Council Meeting announced as August 30th

Suggested locations requested by Tory.

Motion - Louisa Lau Kim: Motion to adjourn the meeting

Seconded: Kara Mac Donald

Vote: Accept – 12_Oppose – 0 Abstain -0

5:29

Adjourned