

National Council Meeting Minutes Summary

Date: February 28, 2009

Attended by:

The following individuals introduced themselves as present at the meeting,

Attendees:

Voting Members: Tory Thorkelson, Tim Dalby, David Shaffer, Louisa Lau Kim, Sherry Seymour, Syejeong Kim (Diane), Stephen Peter Jinks, Ingrid Zwaal, Phil Owen, David Kim, John Philips, Eun Sook Shim, Maria Pinto, Jamie Carson, Angus MacCaull, Kara Mac Donald, Kevin Parent and Marilyn Plumlee

Non Voting Members: none

Meeting Chair: Tim Dalby

Meeting Minutes

Call to order and Opening Comments

Motion: To accept the minutes of the previous meeting and open the meeting.

Vote on Treasurer's Report_Accept – 14_Oppose – 0_Abstain -1

Motion Carries

Officers' Reports

- **President's Report** by Tory Thorkelson - Hard copy report submitted prior to meeting no changes made. (see report)
- **1st Vice-President's Report** by Tim Dalby - Hard copy report submitted prior to meeting no changes made. (see report)
- **2nd Vice President's Report** by Kevin Parent - No hard copy report submitted prior to meeting-Report comments = Aim is to continue working more closely with the SIGs with a focus to communicate better and better identify what constitutes what is a SIG
- **Standing Committee Reports**
- **Conference Committee** by Louisa LauKim
 - Date:** International Conference - Oct 25 & 25th
 - Update:** Sherry Seymour and Maria Pinto missing from the submitted report
 - Activity:** Jocelyn Wright will also be involved but her role is not yet confirmed
 - Aim to present the budget and get it approved under new business
 - No change to submitted report (see report)

- **OP Liaison** by David Shaffer

Listing of Activity:

Because of the present economic situation, no changes proposed to the 2009-10 OP Agreement from the 2008-09 Agreement, except a change in the official KOTESOL exchange rate of **1USD : 1200KRW**. That rate change presented later as a motion, voted on, and passed.

Additionally, as a result of the present economic situation, it was suggested that we would likely have fewer OPs in 2009-10 year than the previous year, as well as an expected reduction in display squares, commercial presentations, and advertisements to be sold at the International Conference than last year.

- **Nominations and Election Committee** by Sherry Seymour –
Emailing a recruitment handout for suggestions and proposed to create the position of a chair elect. Why – to create more of a committee and provide some training. A motion for this will be made under new business. Hard copy report submitted prior to meeting no changes made. (see report)
- **International Relations Committee** by Marilyn Plumlee – No report submitted
Issue Raised: would it be a good idea to blend the positions of international relations chair and the international conference liaison?

Feedback. It would be possible for one person to do it, but it would be possible for international conference committee to address that issues and consider all the job requires.

- **Domestic Relations Report** by Tory Thorkelson
- Kyungsook Yeum not present. Summary of her work on the 2010 PAC delivered by Tory Thorkelson
- **Publications Committee** by Eun Sook Shim & Maria Pinto
Activity: Proceedings for 2006 and 2007 completed and will go out after the first of the year in one volume. Working on 2008 proceedings done before the 2009 Intl Conference. Addressing the KTJ submissions back-logged in the email account, working with Bill Snyder to gain access to be able to contact applicants and get up to date on the issue and also beginning to look into requirements for regaining HUBO status for KTJ.

- **Research Committee** by David Shaffer
Activity: On schedule: How to do research series – at the Seoul, Natl and Intl Conf this year. Also, we have two research paper grants up to W\$500,000 and W\$200,000 and at the Ntl Conference we will have one research presenter receiver presenting (but this is funded from money left over from last year)
Issue: Individuals doing research for higher degrees – what are the requirements for grants? They must be researching in Korea and be a KOTESOL member

- **Technologies Committee** by John Phillips
Activity: Hard copy report submitted prior to meeting no changes made. (see report)
Activity: Membership Card Distribution – when the machine is working and the development of the software for the printer is complete, the machine will be turned over to David Kim for Membership card production

- **Membership Committee** by David Kim
Issues: No report submitted. Presentation of current issues
Activity: Membership Certificates are to be issued with a cover letter, to be more formal/professional
Issue: Which members will receive a certificate? This will be discussed with Tory Thorkelson
Activity: Membership Card Information: Referred to as John Philips reported
KOTESOL Membership Items: Currently there are pins and bags for purchase to give to members Some new item suggestions, cups, fans, USB's, name card holder, and he is open to suggestions including a KOTESOL event calendar, but is looking to recruit people and if there is the manpower will proceed with this option. Also, local store discounts – members themselves would suggest a shop/vendor and then the Membership Committee would contact the shop/vendor and arrange the discount policy. Lastly, the KOTESOL event coupons are being considered
This issue will be raised later in the meeting when the budget for the Membership Committee is presented
Issue:
We need to remember members and maybe offer discount coupons to existing members who bring in new members, so the idea raised conflicting debates.
What branded items are available for National Conference and the coupons? Could they be piloted at the National Conference to see how they would work?
Phil: comments- not behind the coupon idea for a variety of reason

Chapter Reports

- **Busan Chapter**
Hard copy report submitted (see report)
- **Daegu**
Hard copy report submitted (see report)
- **Daejeon** (
No hard copy report submitted
- **Gangwon**
No hard copy report submitted
- **Gwanju-**
Hard copy report submitted (see report)
- **Jeju**
No hard copy report submitted, Summary of activity provided
Issue: Fundraising, what are the issues and ideas requested? There are provisions available for chapters in such positions and this will be addressed under new business.
- **Jeonju-North Jeolla**
No hard copy report submitted, Summary of activity provided
- **Seoul**
Hard copy report submitted (see report)
- **Suwon-Gyeonggi**
No hard copy report submitted

Old Business

- **Travel Policy**

(See submitted policy)

Issue: SIG representative – one listed and raised for discussion, maybe it needs to be two. It was recommended to maintain it as one as it is there, and there is wording later in the document for any extra payment and by contacting Kevin Parent there can be provisions for other individuals to be covered. For all other disputed issues the final text in the document will cover and answer any concerns that relate to a relevant national council member.

Issue: Car rate- payment per kilometer Proposal: Put a limit on this current policy for one year and the policy must be reviewed in one year. No motion, but accepted by all.

Issue: Airfare terminology – it was suggested to adjust it to state that KOTESOL will only pay for economy class

Issue: to amend the motion from 100,000 to 80,000

Motion to Accept Travel Policy

Vote on Travel Policy Accept – 11_Oppose – 2_Abstain -1

Motion Carries

- **Honorary Lifetime Membership and Award**

Issue: Do we need another award beyond the President's Award – something to acknowledge Membership Service/Life Time Achievement Award being created and who would be in charge of giving/signing the award. A committee will need to be created to administer the award. Louisa suggested that this be made up of Past-Presodents.

Motion to accept to Create Honorary Lifetime Membership and Award

Vote on the Award Accept – 13_Oppose – 0_Abstain -3

Motion Carries

- **New Business**

- **2009 International Conference Budget**

Updated Items: 1) The very low special rate for public school teachers has been removed – changed from last year, 2) Change- increased rate last year to include a free lunch, this year the rate is the same, but no free lunch, 3) Change- change space rate to a bit higher rate, 4) OP Dedicated Rooms, KRF are not budgeted for this year, 5) Change- Conference book copies increased from last year as we were about 100 short, 6) Change - Meals for ConComm, Student Volunteers and Assoc combined, not separate line items, 7) Change – increase in equipment line item, due to not charging for equipment use, 8) Change – put in insurance as it has been a discussion for years and looking for someone to cover the weekend event

Motion to accept the Intl Conference Budget

Vote on the Award Accept – 14_Oppose – 0_Abstain -0

Motion Carries

- **Membership Committee Budget**

Budget Requests:

500,000 Stationery

250,000 Mailing

400,000 Coupons

Total-1,150,000

Motion to accept the Membership Committee Budget

Vote on the Award Accept – 12_Oppose – 0_Abstain -1

Motion Carries

- **Coupons Initiative for National Conference**

Motion to accept the Coupon Initiative for the National Conference as a Trial

Vote on the Award Accept – 6_Oppose – 4_Abstain -2

Motion Carries

- **Financial Budget Issues**

Issue:

PAC2009- 1,5 million for PAC2010

Suggestion to make a new line event under the Spelling Event -471

Motion to Accept

Vote on the Award Accept – 10 Oppose – 0_Abstain -0

Motion Carries

Issue:

Changed be W\$1,200 for the US dollar

Vote on the Award Accept – 10 Oppose – 0_Abstain -0

Motion Carries

Issue:

Funds to help struggling chapters, Subsidy W\$500,00 available to chapters

Amend budget to create line item of 4,000,000 for this purpose

Vote on the Award Accept – 10 Oppose – 0_Abstain -0

Motion Carries