

KOTESOL Executive Council Meeting

Saturday, April 10th, 2004, 2:00 pm

Chosun University, Gwangju

(Jeolla Joint Conference Day)

Council members in attendance:

Myung-Jai Kang	Joo-Kyung Park	Phil Owen
Luis Riestra	Yangdon Ju	Steve Garrigues
David Shaffer	Jake Kimball	Paul Robertson
Louisa Kim	Kyungsook Yeum	
Demetra Gates Choi	Wonmyong Kim	

Others:

Sean Coutts (representing Gwangju-Jeonnam Chapter)

Kevin Landry (acting 2nd VP)

Minutes

1. President Kang called the meeting to order at 2:00 pm. She then introduced two new members to the Council:

- * Dr. Park, Joo-Kyung, Research Committee Chair.
- * Dr. Shin, Dongil, Publications Committee Chair (absent).

2. **Approval of the minutes** of the December 14th, 2003, Leader's Retreat Council Meeting. David Shaffer moved that the minutes be approved as they appeared in the Secretary's email report to the Council; Jake Kimball seconded the motion. The minutes were approved by general consensus.

3. **Treasurer, David Shaffer** presented a printout of his Treasurer's Report. The present balance as of April 4th was reported to be 90,054,800. A point was raised by some Council members as to the nature of library subscriptions.

Phil Owen moved that the Treasurer's Report be approved, Dr. Yeum, Kyungsook seconded the motion. The motion was unanimously passed.

4. **Acting 2nd VP, Kevin Laundry** delivered his report. He pointed that the Chapter Representatives' meeting was very successful. Phil Owen asked what came out of this meeting, and Kevin explained and reported that participants expressed their desire to see more of these meetings. David Shaffer added that the Busan Chapter rep wasn't there; the Seoul Chapter rep wasn't there either, as well as many others. He expressed that there should be a second Chapter Representatives meeting in the fall with these people present as they represent a large portion of our membership and probably have good ideas to propose.

Jake Kimball said there was no NPC available. He asked how we could make one. David Shaffer responded that there could be one held in September before Conference. Others in council suggested having it on a day together with a council meeting. Phil Owen expressed that it wasn't possible to just set a date at the moment. President Kang said we would consider having two meetings on the same day in September".

5. Conference Committee Chair, David Kim (absent) reported in a written report that there are at least 10 more positions on the Conference Committee to be filled. David S. mentioned that all these do not need to be filled immediately, but that GST Coordinator and Pre-registration positions were more urgent.

Demetra Gates Choi added that help was needed with the KRF grant and that we needed to solicit volunteers. Dr. Ju volunteered to help with the KRF grant for the time being. Someone else was needed to help Dr. Ju with the preparation of the KRF grant application. She added that if the application was not submitted properly or on time, we wouldn't be entitled to an KRF grant.

David Kim (absent) requested in his report that each chapter provide at least 2 presenters. The number of KOTESOL linked presenters has dropped in recent years at the international conference.

Next the Council discussed the possibility of accepting companies such as "yuhaks," or abroad study-exchange programs, as OP members. Dr. Yeum argued that these are "second rate" OPs and are thus not good for KOTESOL's reputation. Demetra opposed by saying that though they might be "second rate," since our membership is decreasing, it might be good to accept them. Louisa Kim pointed out that the Council should make it clear to the members what is the difference is between regular OPs and "yuhak" members.

6. Nominations and Elections Chair, Jake Kimball reported that two (2) helpers were needed for elections. He hoped to find volunteers from Hector Kim. Jake visited Jeonju, Daejeon, and Seoul Chapters to network and recruit. Based on negative feedback, he desired to help members get rid of the stereotypes surrounding Council jobs. Intentions for publicizing officer elections were outlined. Present officers were asked to contact him if they intended to run again.

Though some KOTESOL members have suggested voting by email/Internet, it isn't technologically possible at the time, he added. It should be considered when technology and manpower permit.

7. Publicity Chair, Louisa Kim said that she was very busy with TEC. She will be visiting chapters in the following three months.

Corporate gifts (such as pens) will be ready before the Busan Conference.

8. **International Affairs Committee Chair, Demetra Gates Choi** reported that ELLTA-S had not been signed yet as a PAC member but was to sign in Vladivostok. President Kang said that they had not signed at the Thai TESOL Conference.

Demetra said that no representative had been sent to TESOL Conference in the USA this year. It is hard to find people to pay their way to these events.

Secretary asked why such expenses paid aren't in full by KOTESOL. Kevin suggested that at least 70% be funded, as there is a lot of work involved. Demetra said that we haven't used the TESOL Conference travel grant, so it can be used for travel grants for FEELTA reps.

At this point a discussion arises about positions on the Council, lack of people to fill them, and how to let the members know what is available and what it entails.

President Kang said that in order to improve communication about many aspects of KOTESOL between past and present council members and presidents, an advisory committee should be created with past and current presidents.

Jake said that many things can be avoided (consequences of miscommunication), as we often know things up to a year in advance. Phil Owen added that communication with members is very important to keep things clear.

Louisa added that during the international conference we should publish "job descriptions" to inform members. President Kang agreed with publishing this info. Most council members agreed with this idea as well.

9. **Dr. Joo-Kyung Park, Research Committee Chair** reported that she was motivated by President Kang and David Shaffer to consider the possibility of awarding small travel grants to those presenting at conferences such as PAC5 as KOTESOL representatives. There is still money from research grants that could be used for members traveling from within Korea.

10. **Dr Yangdon Ju, Domestic Relations Chair**, reported that the application to KRF for an International conference grant is June 18th and is available online. He also expressed that SIG info has not been saved regularly and it is good to save it for the purpose of KRF grants.

President Kang said that KRF is the most important job of Domestic Relations. Thanks goes to Dr. Ju for getting us a KRF grant last year. Let's make more efforts to contact organizations and associations in Korea and ask their presidents and VIPs to get more influential members at the International Conference. In the past, they have been provided with free accommodations and transportation.

11. **Louisa Kim, Interim TEC Editor-in-Chief**, said that she needs someone's help to solicit and screen featured articles. Kevin Landry volunteered to do this job. There was extra space in the last issue. May 15th is the next TEC deadline. Articles with authors'

pictures are to be sent one month in advance before publication date. Louisa also expressed that she couldn't continue with the TEC past two more issues.

She elaborated that there was a paid designer (W300,000) for all layout work. David Shaffer added that the Publications Chair should find a new editor-in-chief.

12a. Technologies Committee Chair, (absent).

12b. Membership Committee Chair, (absent).

13. **Secretary Luis Riestra** reported that the KOTESOL chollian email account was obsolete and difficult to access. He requested consensus among Council members to change this account to a web-based, easy-to-access one whose address could be published in the very next TEC. This would also reduce the spam mail that regularly accounts for 90% or more of all emails KOTESOL gets.

14. **Chapter Reports:**

- a. Daejon-Chungnam: Oo-Sheek just took over and didn't know what to do. Daejon membership was down.
- b. Gwangju-Jeonnam reported to have had a successful inaugural meeting. Attendance was around 20 members and prospective members.
- c. Seoul Chapter reported a need for money for the national conference. This would encourage other chapters to hold events.
- d. North Jeolla reported that all was good and rolling. Meetings had good attendance.

Remaining chapters either didn't report or their representative was absent at the moment.

15. **Treasury Management and Maintenance Committee (ad hoc) Chair, David Shaffer**, reported that the committee, after considerable discussion, offers the following recommendations:

1. Budget wisely more of existing funds for services such as website maintenance, database maintenance, and publishing, and for beneficial chapter projects.
2. Establish a lower limit for KOTESOL funds at 100% of the previous year's expenses or 60 million won, whichever is higher.
3. Establish an upper level for KOTESOL funds of 100 million won over which funds are to be allocated for specific uses, the first of these being hosting the next PAC Conference in Korea.

Some discussion followed, but no motion was made on the recommendations.

16. **Under Unfinished Business**, the Council discussed that nobody had volunteered to become **1st VP** this year.

David Shaffer nominated Rob Dickey, after stating that he would do so only if there was no other nominee. President Kang then nominated Dr. Yeum, who, was hesitant to accept the nomination.

David Shaffer then withdrew Rob Dickey's name from nomination. Dr. Yeum accepted her nomination and the Council voted on Dr. Yeum for 1st Vice President:

For	8
Against	0
Abstentions	1

Dr. Yeum, Kyoung-sook became 1st VP as approved by the Council.

17. 2nd VP Nominations started.

Dr. Park nominated Kevin Landry for 2nd VP. He refused to accept the nomination. David Shaffer then nominated Rob Dickey for 2nd VP and Phil Owens seconded this nomination. The Council voted on the nomination as follows:

For	10
Against	0
Abstentions	0

Rob Dickey became 2nd VP.

18. Dr. Yeum requested W1 million for the Seoul Chapter's National Conference.

David Shaffer replied that there is no budget for a request of this type as there had been no previous support in the past 2 years for a national conference. Earlier in the year, the title "National" was requested and approved by the President. He stated that because this was a "national" conference, the success or lack of success of the conference would reflect directly on National KOTESOL, and therefore, suggested that we should support it.

David suggested that National provide Seoul Chapter W1 million, for an invited speaker at their national conference this year and that National and Seoul Chapter incur revenue or loss at the rate of their contribution to the conference.

Phillip Owens moved that National provide Seoul Chapter with W1 million, with no conditions attached. The motion was seconded and voted on as follows:

For	5
Against	1
Abstentions	1

The motion was approved. Phil Owen added that this motion should not be considered as setting a precedence.

19. David Shaffer presented a motion as follows: "I move that KOTESOL reimburse Gina Crocetti, Editor of 'The KOTESOL Handbook' ©1999 the equivalent of KRW6000 per copy for 100 copies of the Handbook for layout and printing costs incurred for the said Handbook." The vote was:

For	7
Against	0
Abstentions	0

The motion was passed unanimously.

20. David Shaffer raised the issue of Julie Stockton being unable to continue in her position as database manager. Kevin Landry volunteered to take on the job and this was accepted by the President.

21. Jake Kimball presented a motion on behalf of Paul Robertson, who was no longer present, moving that National supply Busan Chapter with a grant in the amount of 2 million won to be used by Busan Chapter for inviting a speaker to the Busan Conference, other conference expenses, and various other Chapter activities.

Discussion that followed mentioned that the wording of the motion was so general that such a grant could be used for almost any purpose that the Chapter wished, that there was no provision in the budget for a request of this type, and that the amount of the request was high. Assuming that Jake's reading of the motion constituted a motion being presented, the motion died for lack of a second.

22. Again on behalf of Busan Chapter's Representative, Paul Robertson, Jake circulated a petition seeking Constitutional change endorsed by five Busan Chapter members – Patrick Guilfoyle, Brett Rawnsley, C. Lutzer, Peter Dash, and S. Dando – calling for 1) the removal from Article V, Clause 1 of the Constitution the sentence: "The First Vice-President shall succeed to the presidency the following year," 2) the deletion of Article 1V.2 of the Bylaws (requirements for those seeking positions to be members for 12 months), 3) the amendment of Article V.5 of the Bylaws by adding "5.i . Voting procedures for Executive Positions must include on-line voting which said on-line voting must be advised to all members at least 4 weeks prior to voting day," and the amendment of Article 1X. of the Bylaws by deleting the last sentence.

It was discussed how to deal with this as none of the petitioners were present nor the representative of their chapter. It was mentioned that the removal of the sentence in question from the Constitution would mean that the First Vice-President would not succeed to the presidency but instead the President would be voted on directly and assume office immediately after the ABM. It was also pointed out that the additional removal of the clause from the Bylaws would make it possible for any new member of KOTESOL, possibly with no experience in or knowledge of KOTESOL, to almost immediately become president.

The President suggested that a Constitutional change committee be formed to deal these proposed changes, as well as others previously talked about, and present all at a single time for consideration. The committee chair and members were to be selected at a later date.

The meeting was then adjourned (time unrecorded).