

KOTESOL executive council meeting minutes
June 6, 2001
Chungnam University, Daejeon

Attendance

Voting members: Hyun Taeduck (Presider), Christine Kienlen, John Phillips, Michael Stockton (for Daegu-Kyongbuk), Paul Mead, Brian Heldenbrand, Michael Duffy, Kevin Parent, Kirsten Reitan, Craig Bartlett, David Shaffer, Robert Dickey

Nonvoting guests: Rachel Phillips, Seo Oo Shik (Daejeon), Trevor Gulliver (Publications)

Meeting convened at 1:32 by Dr. Hyun

A moment of silence was observed for Joseph Nicolas's mother's passing and for the soldiers who had given their service and lives to the country.

Dr. Hyun introduced Kevin Parent, the new Daejeon chapter president, and guests Trevor Gulliver (for publications), Michael Stockton (voting for Daegu), Seo Oo Shik (for Daejeon), and Rachel Phillips.

A certificate of appreciate was awarded to Robert Dickey for the time-consuming task of preparing the journal application for the Korea Research Foundation (KRF).

This meeting forwent the usual reports in favor of e-mail reports. Those received will be attached to the final version of the minutes. It was mentioned that chapter presidents had received their chapter share status reports individually and they were asked to check for errors. Dave Shaffer also mentioned that Seoul and Suwon had not requested or received their initial disbursements. Robert Dickey also asked chapters to wait, if possible, until October for their second disbursements.

The major decisions from the last minutes were read by Kirsten Reitan.

Motioned by John Phillips and seconded by Dave Shaffer that the minutes be adopted as read.

Vote: Passed by acclamation.

Treasurer's report (see attached to final e-mail version of minutes)

David Shaffer passed out the treasurer's report. He requested that people fill out a form to request funds BEFORE receiving the funds, and noted that a second request for funds disbursement would not be honored until the first request form had been filled out and returned to the treasurer.

OLD BUSINESS

Vacant positions:

International Liaison is still vacant. Database manager is currently handled by the already busy Robert Dickey and needs a new person to take over soon. AM liaison is currently also held by Robert Dickey, but we would like a more long term person in the position.

Student membership issues: Definition of student is still unclear.

Motioned by Craig Bartlett and seconded by Michael Duffy: Student membership rate of 20,000 won is intended for Undergraduate Students of educational institutions in Korea.

**Vote: For: 11 Against: 0 Abstention: 0
PASSED**

NEW BUSINESS

Conference budget (see attached to final version of minutes --- electronic version needed***)

Craig Bartlett mentioned that the budget was for cash flow, not a prediction. After some discussion, some items were amended and adjusted.

Motioned by Craig Bartlett and seconded by John Phillips: The 2001 Conference Budget as amended be adopted.

**Vote: For: 11 Against: 0 Abstention: 0
PASSED**

Fulbright Foundation as AM

Background: Fulbright Foundation, KAEC, currently has Teacher Training AM Status. Since they host the KOTESOL webserver and regularly let us borrow John Phillips, we should consider upgrading them to Full AM status, giving them the right to a full display booth at the conference and the advertising options open to full AMs.

Motioned by Robert Dickey and seconded by David Shaffer: KOTESOL accept the Fulbright proposal of a TTA plus 300,000 won for full AM status. (In other words, KOTESOL permits Fulbright full AM status at half the price.)

**Vote: For: 8 Against: 0 Abstention: 3
PASSED**

Publications

Robert Dickey reported that Journal volumes 1 and 2 are up on the web thanks to Dan Grabon. As publications chair, he wished to add a budget item to the publications budget. We will mail out complimentary copies of the journal to 170 University libraries, inviting them to subscribe to the journal.

Motioned by Robert Dickey and seconded by John Phillips: An additional 250,000 won be granted as a new line item in the publications budget for mailing related costs to the universities.

**Vote: For: 8 Against: 0 Abstentions: 0
PASSED**

Upgrade of a regional conference to national conference, as our national conference is now called an international conference.

A discussion of the viability of upgrading one of the regional conference to a national conference was held. It means that mainly a chapter would be in charge but that national would help out as required for a speaker, etc. After some discussion, it was decided that if a chapter is interested in hosting a national conference, they can apply to the council at a later date, and the issue will be considered more fully.

Formation of a new chapter --- policy

Motioned by Kirsten Reitan and seconded by Paul Mead: If 20 KOTESOL members want to create a chapter, they should apply to the national council to be recognized as a chapter.

**Vote: For: 11 Against:0 Abstentions:0
PASSED**

Volunteer shortage/recruitment

We need new blood and we should all do our best to get people involved

---have announcements in TEC

--nudge people who might be interested

--keep our eyes open

Employment coordinator

---for conference, TEC, website we need an accessible coordinator

We will start by letting Dr. Hyun find someone for the conference.

We can send e-mail to all members and make sure the disclaimer about job announcements is on the website and in our publications. We also discussed asking employers to be as clear and complete in their job announcements as possible. Finally, the website system currently in use will change with the changeover to Linux for the webserver.

Receipts being issued.

Motioned by Christine Kienlen that at any KOTESOL event, any amount of cash which is received must be specified in writing and a receipt must be issued to the person paying for membership.

NO Seconder. Motion died.

Selection of candidates for international affiliate conference representatives

---We should publicize each opportunity, invite applications, and the decision should be made by the president in consultation with elected officers and the international liaison.

Weblinks on KOTESOL.org

Background: Kyobo Bookstore is willing to exchange links with us. One possibility includes having a separate AM page with links to their homepages.

Motioned by Christine Kienlen and seconded by Michael Duffy: reciprocal links can be established with commercial ELT-related organizations on the KOTESOL website.

Vote: For: 11 Against: 0 Abstention: 0

PASSED

Meeting adjourned at 5:00 PM.