

Korea University Institute of Foreign Languages Studies Assistant Professor Position for September 2016

Korea University in Seoul, South Korea, seeks well-qualified, experienced and highly-motivated and enthusiastic candidates to become full-time assistant professors in its Institute of Foreign Language Studies (IFLS). Korea University, founded in 1905, is one of the most renowned universities in South Korea. The contract period is for one year, beginning September 1, 2016 and ending August 31, 2017. The contract is renewable, depending on performance.

POSITION:

Assistant Professor (English language non-tenure track)

PROGRAM DESCRIPTION:

The IFLS, located in a modern seven-story building, is a university department and provides Korea University with credit classes in Academic English (first year students) as well as a wide variety of elective courses in English.

JOB DESCRIPTION:

The current standard academic teaching load per semester is 15 hours; however, many professors teach 16-18 hours (additional hours are compensated). Each term runs 16 weeks and classes are scheduled Monday through Friday. Professors are also responsible for class-related administrative duties, student counseling, committee sessions and faculty meetings.

Contractually, assistant professors are required to teach an additional two months (maximum) during either the winter or summer vacation period according to program needs (arises only occasionally). These hours are also compensated in addition to regular monthly salary.

QUALIFICATIONS:

- **Master's degree required at time of application** (fields relating to English and language instruction are preferred)
- **Extremely high proficiency in English and/or must meet requirements for one of the following visas: E-1, E-2, F-2, F-4, F-5, F-6, F-6-1**
- **At least 3 years** university-level academic (credit) teaching experience; Korean teaching experience is preferred; overseas teaching experience considered.

SALARY AND BENEFITS:

- Base salary for the first contract year is KRW 42,165,600 per year based on 15 hours of teaching per week in the spring and fall terms. The base salary for the second and subsequent contract years is KRW 44,569,200 per year.
- Salary distributed over 12 months
- Enrollment in the Korea Teachers' Pension Plan

- Subsidized Korean National Health Insurance (50% paid by the employer and 50% paid by the employee)
- Standard university overtime is KRW 32,200 per hour for academic credit classes
- Round-trip economy class airfare reimbursement for the first contract year up to KRW 1,500,000
- Vacations according to university's academic calendar
- Shared private office with telephone, LAN internet connection and air-conditioning
- Faculty computer lounge (LAN connections) and Resource Library
- On-campus housing available at market rates

DOCUMENTATION REQUIRED FOR PRELIMINARY APPLICATION:

- Faculty appointment application form (On-line registration only)
- Summary of lesson plan
- Copy of all undergraduate and graduate diplomas
- Copy of all transcripts
- Current resume and cover letter
- Copy of all career certificates (documentary evidence that you taught credit courses)
- Copy of passport personal data page
- Copy of Alien Registration Card (ARC) for applicants currently residing in Korea
- 2-3 letters of reference attesting to your teaching ability and character
- Copy of other equivalent certificate or licenses (if any)

Submit both on-line and by post (see application procedure below)

DOCUMENTATION REQUIRED FOR FINAL APPROVAL OF SUCCESSFUL APPLICANTS:

- Official sealed undergraduate and graduate transcripts mailed to us directly from the designated college or university
- Apostilled copy of Master's degree
- Original Master's degree (which will be returned)
- 3 passport-size color photographs
- Criminal background check by both Korea (done at any police station) and applicant country's national law enforcement agency

APPLICATION PROCEDURE:

All documentation should be received during the application period (**May 9-May 24**).

Submit the preliminary application documents listed above **via post and KU recruitment site (see (2) under the website below)**. Interviews will start immediately following the application deadline.

Please forward documentation to BOTH:

(1) Academic Faculty Recruitment Team (FAO: Seonjoo Cho)
 Institute of Foreign Language Studies
 Room 208A, International Studies Hall
 Korea University
 145, Anam-ro, Seongbuk-gu

Seoul 02841
South Korea
Tel. 02-3290-1455

(2) Korea University recruitment website:

<http://kuweb.korea.ac.kr/efaculty>

Certain selection criteria for the IFLS differ from those of tenured, research-oriented faculty. Notable differences include: (1) Experience → ESL Pedagogical Achievements; (2) Research Plan → Cover Letter & Resume; Research Achievements → ESL Experience & Career.