

# KoreaTESOL Research Grants 2023 Key Information

## Grant Structure

GRANT	AMOUNT
KoreaTESOL Research Grant	KRW500,000
KoreaTESOL Grant for Action Research	KRW250,000
KoreaTESOL Grant for Other Projects	KRW250,000

## Key Dates

DATE	COMMENT
15 February	Grant applications open
31 March	Grant applications close
29-30 April	Grant recipients announced at International Conference
30 Jan 2024	Final (draft) research paper for submission to KoreaTESOL Journal

## Requirements

KEY REQUIREMENTS
<b>KOTESOL Research Grant</b>
<ol style="list-style-type: none"><li>1. Progress Report 1: 500-550 words (Deadline: 25 June 2023).</li><li>2. Progress Report 2: 1,000-1,500 words (Deadline: 25 September 2023).</li><li>3. Draft research paper of 5,000-8,000 words for submission to the KOTESOL Journal (Deadline: March 31 2024).</li><li>4. Present findings at the next KOTESOL International Conference following the end of the grant period.</li></ol>
<b>KOTESOL Grant for Action Research</b>
<ol style="list-style-type: none"><li>1. Progress Report 1: 500-550 words (Deadline: 25 June 2023).</li><li>2. Progress Report 2: 1,000 words (Deadline: 25 September 2023).</li><li>3. Draft research paper of 5,000-8,000 words for submission to the KOTESOL Journal (Deadline: March 31 2024).</li><li>4. Present findings at the next KOTESOL International Conference following the end of the grant period.</li></ol>
<b>KOTESOL Research Grant for Other Projects</b>
<ol style="list-style-type: none"><li>1. Progress Report 1: 500-550 words (Deadline: 25 June 2023).</li><li>2. Progress Report 2: 1,000 words (Deadline: 25 September 2023).</li><li>3. Draft research paper of 5,000-8,000 words for submission to the KOTESOL Journal (Deadline: March 31 2024)<sup>1</sup>.</li><li>4. Present findings at the next KOTESOL International Conference following the end of the grant period.</li></ol>

<sup>1</sup> For some research, it may be appropriate to present findings in an article in The English Connection. The Research Committee is happy to discuss with recipients of the Research Grant for Other Projects how they will report findings.

## Eligibility

Applicants for the KOTESOL Research Grants must:

- Be a member of KOTESOL at the time of application and maintain a valid membership **through the duration of the research project**.
- Fulfil the research writing and presentation requirements (detailed below).

## Ethics

As part of the application for the KOTESOL Research Grants, researchers will need to complete an ethics statement and adhere to the guidelines. The ethics statement is included below in the grant application.

## Progress Reports

Grant recipients are required to write two progress reports during the period of the grant. Progress reports should describe the recipients' progress toward publication in the Korea TESOL Journal. In general, the first progress report will describe the methodology and methods that will be used in the research, progress towards recruitment of participants (as applicable), and progress towards data collection.

## Feedback

Grant recipients will receive feedback on their progress reports that they can choose to incorporate into subsequent reports, presentations, and/or the craft paper submitted for publication. A template for the progress reports for each grant is included below in the grant application pack.

## Publication Requirements

In order to receive the KOTESOL Research Grant, Progress Report 2 must demonstrate the grant recipients' progress and commitment to publishing a full paper in the Korea TESOL Journal (or other such suitable publication in the case of the "Other Projects" Grant).

## Timeline

Applications for the KOTESOL Research Grants are accepted throughout the year. However, the deadline for the year's grants is March 31 2023. Interested applicants are encouraged to submit their proposals via the instructions on the KOTESOL website. The timeline of key dates is as follows:

DATE	COMMENT
15 February	Grant applications open via the KOTESOL website
31 March	Grant applications close
29-30 April	Grant recipients announced at International Conference
30 July	Progress Report 1 (500-550 words) due. To be submitted by email.
30 October	Progress Report 2 (1,000-1,500 words) due. To be submitted by email.
30 Jan 2024	Final (draft) research paper for submission to KoreaTESOL Journal
31 March 2024	KOTESOL Journal deadline

Once the manuscript draft has been received by the Research Committee chair, and reviewed and approved by the Research Committee, the **KOTESOL Research Grant** recipient will receive a wire transfer of **KRW500,000** to their Korean bank account.

Once the manuscript draft has been received by the Research Committee chair, and reviewed and approved by the Research Committee, the **KOTESOL Grant for Action Research** recipient will receive a wire transfer of **KRW250,000** to their Korean bank account.

Once the manuscript/article draft has been received by the Research Committee chair, and reviewed and approved by the Research Committee, the **KOTESOL Grant for Other Projects** recipient will receive a wire transfer of **KRW250,000** to their Korean bank account.

# KOTESOL Reseach Grants 2023

## Application

### APPLICANT DETAILS

**First Name**

**Last Name**

**Address in Korea**

**Postal Address** *(if different)*

**Email address**

**Phone number**

**Institution/Affiliation**

### MEMBERSHIP

✓

**Please confirm you are a current KOTESOL Member.**

**Do you undertake to keep your membership current for the duration of the grant period?**

- *Check your membership by logging into the KOTESOL website.*

**Chapter Affiliation**

**Which Grant are you applying for?**

- *Applicants may choose to apply for more than one of the grants but will only receive one as determined by the Research Committee*

✓

**Major Research Grant**

**Action Research Grant**

**Other Projects Research Grant**

## PROPOSED RESEARCH INFORMATION

### **Title of the research project**

- *The title of your project should be approx. 10 words.*
- *It is understood that this may be a working title at this point in time*

### **Research description/abstract**

- *The description/abstract should be a maximum of 500 words*
- *Include sources/references as appropriate. Again, it is likely that certain elements of the research are not confirmed at this point.*
- *Add your abstract/description to the box below*

## AGREEMENT

✓

Do you agree to complete the first progress report by 30 July 2023 if your application is successful?

Do you agree to complete a second progress report by 30 October 2023 if your application is successful?

Do you agree to submit a finished manuscript to the KoreaTESOL Journal for publication by 31 March 2024

Have you completed the ethics statement above?

Do you agree to allow KOTESOL to publish your name if your application is successful?

## ETHICS STATEMENT

I, the researcher named below, agree to uphold the highest ethical standards in all research activities conducted as part of my proposed project submitted above as part of my KOTESOL Research Grants 2023 application. In particular, I agree to the following:

1. Respect the autonomy and dignity of all research participants by providing them with accurate, unbiased information about the study and obtaining their voluntary, informed consent to participate.
2. Ensure the safety of all research participants throughout the duration of the study and take all necessary steps to avoid any physical, psychological, or social harm to them.
3. Maintain the confidentiality of research participants by not disclosing any information about them to third parties, unless legally required to do so.
4. Respect the cultural, religious, racial, and gender diversity of research participants by designing the study in a way that is sensitive to their needs.
5. Honour all commitments made to the research participants and take appropriate steps to protect their privacy and rights as described by legislation in applicable jurisdictions.
6. Provide accurate and complete information in all research reports and publications related to the study.
7. Ensure that the research design, data analysis, and results of this study are conducted in a transparent and ethical manner and in line with existing standards in the field.

I understand that failure to adhere to the above principles may lead to an awarded grant being revoked and being obligated to reimburse KOTESOL for any grant monies already distributed.

I am committed to conducting the research in an ethical and responsible manner, and I will strive to ensure that the research will make a meaningful contribution to the advancement of knowledge.

**Name**

**Signed**

**Date**

**Once complete, email this form to [research@koreatesol.org](mailto:research@koreatesol.org).**

# KoreaTESOL Research Grants 2023

## Progress Report 1

01 May - 30 July 2023

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### Steps completed

In the table below, outline the steps you have undertaken so far in your research

<b>Action</b>	<b>Status/Notes</b>	<b>Completion y/n</b>

*Add rows as needed.*

### Next Steps

In the table below, outline the steps you will undertake next. Suggest a date for when these steps will be completed. Additionally, you can make a note of any resources or other assistance you may need. The KOTESOL Research committee *may* be able to provide assistance.

<b>Action</b>	<b>Status/Notes</b>	<b>Date</b>

*Add rows as needed.*

- What the grant recipient has already done.
- What the grant recipient is currently doing.
- What the grant recipient has left to do.
- How the research grant is helping to achieve the recipient's goals. In other words, how the grant recipient has spent (or plans to spend) the grant funds (e.g., conferences, travel, books, transcription).

# KoreaTESOL Research Grants 2023

## Progress Report 2

01 August - 30 October 2023

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### Steps completed

In the table below, outline the steps you have undertaken so far in your research

Action	Status/Notes	Completion y/n

*Add rows as needed.*

### Next Steps

In the table below, outline the steps you will undertake next. Suggest a date for when these steps will be completed. Additionally, you can make a note of any resources or other assistance you may need. The KOTESOL Research committee *may* be able to provide assistance.

Action	Status/Notes	Date

*Add rows as needed.*

- What the grant recipient has already done.
- What the grant recipient is currently doing.
- What the grant recipient has left to do.
- How the research grant is helping to achieve the recipient's goals. In other words, how the grant recipient has spent (or plans to spend) the grant funds (e.g., conferences, travel, books, transcription).

Draft Abstract

- Provide a working/draft abstract of your research.